

**Special Event Permit
April 1, 2014
Consent Agenda**

SE-14-00118: A Special Event for a weekend market by Lawrence Flea Market located on Mount Oread Aerie 309 FOE Inc. property at 1803 W. 6th St on April 5, 2014. Submitted by Danielle Rittenhouse, Lawrence Flea Market, with permission from Mount Oread Aerie 309 FOE Inc., property owner of record.

GENERAL INFORMATION

Current Zoning and Land Use: CS (Commercial Strip); RSO (Single-Dwelling Residential-Office) District; lodge, fraternal and civic assembly.

Surrounding Zoning and Land Use: CS (Commercial Strip) District to the north; commercial uses.

RM24 (Multi-Dwelling Residential) District to the west; multi-dwelling residences.

CS (Commercial Strip) District and RSO (Single-Dwelling Residential-Office) District to the east; commercial buildings and vacant land.

RS7 (Single-Dwelling Residential) District to the south, across W 7th Street; large lot single family residences.

STAFF REVIEW

A Temporary Special Event Permit has been requested to allow for a flea market on Saturday, April 5th from 9 am to 3 pm on the Fraternal Order of Eagles property at 1803 W. 6th Street. The same event was approved for June 22, 2013; July 20, 2013; August 17, 2013, and September 14, 2013 and November 9, 2013 at this location and no issues or complaints regarding the event were received.

Article 15 of Chapter 6 of the City Code regulates Temporary Special Events. This event is classified as a Type 3 event (outdoor commercial activities intended to sell, lease, rent or promote specific merchandise or service). If all of the standards of the section are met, up to 4 administrative permits are available per site, per year. The standards require that the property have an approved site plan on file and is commercially or industrially zoned. The subject property is developed with the Eagles Lodge which was approved with a Use Permitted upon Review [UPR-4-3-90] in 1990. However the property has split zoning; CS and RSO Districts. Because of the split zoning, the permit requires City Commission approval.

The Special Event Permit request was forwarded to various City Departments for review; no concerns were noted concerning the event. The applicant will be required to maintain a 20' clear access path to the rear of the building along the west.

The event should have no, or very minimal, negative impact on neighboring properties as the Fraternal Order of the Eagles has adequate parking.

RECOMMENDATION: Planning Staff recommends approval of the Temporary Special Event for Lawrence Flea Market at 1803 W 6th Street on April 5, 2014 from 9 am to 3 pm subject to the following conditions:

1. Special Event Permit must be displayed on site during hours of operation.
2. If event is held on property the event operator does not own, a transient merchant license must be obtained from the City Clerk's office. 785-832-3308
3. Maintain 25' wide aisle width during sale. Do not display items within the traffic aisle.
4. Any structures must be removed within 24 hours after the cessation of the event.
5. Cars, trucks, vans, trailers may not be used for sale of merchandise.
6. Vehicles used for storage of merchandise for event may only be on site during the approved hours of operation.
7. Trash receptacles or other sanitation provisions, as needed.

Figure 1: Location of Special Event

