

RECEIVED
4/11/14



Street Event Permit Application

[Temporary Use of Public Right-of-Way for Street Events]
Please submit application at least 60 days prior to event

913-449-0350

APPLICANT INFORMATION					
Contact Person:	E-Mail Address:	Organization Name:	Preferred Phone:		
Mat Kleinmann	matkleinmann@gmail.com	Better Block Lawrence	913-449-0350		
Mailing Address	Street:	City:	State:	Zip:	24-Hour Phone:
	1017 Barker Ave.	Lawrence	KS	66044	913-449-0350
LIST DATE(S) AND LOCATION OF EVENT BELOW					
Date(s):	From Time:	To Time:	Location of Use: <i>attach a map</i>		
4/25/14	10am		9th Connecticut → New Jersey		
Or From Date to Date:	From Time:	To Time:	Location of Use: <i>attach a map</i>		
→ 4/26/14	10am		"		
Is applicant the owner of the adjoining property? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If no, attach the owner's written permission)					
Type of Event:					
<input checked="" type="checkbox"/> Neighborhood Block Party (limited to a single block) (<i>not closing street</i>)					
<input type="checkbox"/> Public Block Party (such as a downtown street party/concert)					
<input type="checkbox"/> Sporting event					
<input type="checkbox"/> Timed Race (5k, 10k, half-marathon, bike race, etc.)					
<input type="checkbox"/> Non-competitive walk/run/ride (e.g. fun run/walk/ride)					
<input type="checkbox"/> Other - please describe:					
<input checked="" type="checkbox"/> Cultural (such as an art event, educational, ect.) (<i>inviting other art organizations</i>)					
<input type="checkbox"/> Other - Please describe:					
Name of Event:			Expected Number of Participants:		
Better Block Lawrence			local: 500 Out of Town:		
Will alcohol be served, sold or possessed at the event? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>[Possession and consumption of alcohol on the public right-of-way requires City Commission approval. Applicant will be assessed publication costs in the amount of \$70.00 for alcohol ordinances, in addition to any other temporary alcohol permit costs.]</i>					
Will this event require the use of a city park or trail? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, has the park or trail been reserved? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, contact Lawrence Parks and Recreation at (785) 832-7920 for reservations.					
Do you need meter bags? <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how many?					
Do you need no parking signs? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, how many (1 sign per 30 feet)? 8					
Note: The police department will contact you when meter bags and/or no parking signs are ready to be picked up. A \$3.00 deposit per bag/sign must be paid to the police department at that time.					
Will any portion of this event take place on the campus of Haskell Indian Nations University? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, written permission must be obtained from Haskell Indian Nations University. Contact Stephen.prue@bie.edu. (<i>attach permission</i>)					
Will any portion of this event take place on the campus of the University of Kansas? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, written permission must be obtained from the University of Kansas. (<i>attach permission</i>)					
Individual and company name of race director, if applicable:					
Do the proceeds of this event benefit a certain organization or individual? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No					
Name of organization or individual to be benefitted? Better Block Lawrence / Lawrence Arts Center					
Percentage of proceeds that will benefit the organization or individual? 100%					

I hereby agree to comply with the rules and regulations of the City of Lawrence concerning this permit. I have read a copy of Chapter 16, Articles 8 & 9, of the City Code of Lawrence, Kansas, and understand the regulations therein.

PLEASE INCLUDE:

- Certificate of insurance in the amount of \$500,000
- Signatures of approval from adjacent property owners/occupants if closing a street
- Maps of any race routes
- Diagram of any street to be closed & location of event items on street

FEES: Include all that are applicable. Fees are non-refundable.

- \$10.00 application fee
- \$70.00 for publication of ordinance allowing possession & consumption of alcohol on the right-of-way, if applicable
- * Other fees for city services may also apply. You will be advised of estimated costs before permit is granted.
- * If parking meter bags or no parking signs are required there will be a \$3 per sign/bag deposit assessed separately by the Police Department. This deposit will be returned for signs and bags that are returned undamaged after the event.

BY APPLYING FOR THIS PERMIT, I CERTIFY THAT I WILL:

- Provide and maintain MUTCD compliant traffic control devices, and any other traffic control devices required by the city, throughout the event.
- Pay all additional fees associated with this event within 30 days of receiving invoice from city. I understand that actual fees may be up to 10% above the estimate.
- Notify all adjacent property owners and tenants of the granting of this permit.
- Abide by all conditions imposed by the city regarding the event.
- Obtain any other necessary permits for the event, including but not limited to temporary liquor permits, Parks and Recreation special use permit, etc.
- Abide by the City's standard conditions for alcohol on the Right of Way, if alcohol will be served, sold or possessed as part of the event.

Matt Kleinmann  4/11/14
 APPLICANT'S NAME (Printed) APPLICANT'S SIGNATURE* TODAY'S DATE

**Application cannot be accepted without signature*

OFFICE USE ONLY			
Application Received Date:	Insurance Certificate Submitted or on File?	Payment Received?	
RECEIVED 4/11/14	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Permit reviewed by:	Development Services / Building Inspection	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> N/A
	Police Department	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Public Works	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Utilities	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> N/A
	Historic Resources	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> N/A
	Fire Medical	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Parks & Recreation/Forestry/Facilities	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> N/A
	Transit	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> N/A
City services needed:	Bus Re-routes	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Meter Bags	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	No Parking Signs	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	Barricades	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No <i>See note p93</i>

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4/11/14

Commission approval needed: Yes No; if yes date approved by City Commission:

Special Conditions:

1. Applicant will notify the City when any use of the right-of-way is complete.
2. Applicant will restore the right-of-way to City specifications.
3. Applicant will maintain all necessary MUTCD compliant traffic control devices throughout the project.

Special conditions, continued:

Fee estimate (in addition to application fees) to be transmitted via e-mail to applicant. Applicant must indicate their agreement to pay such fees if the permit is approved in writing (e-mail is acceptable).

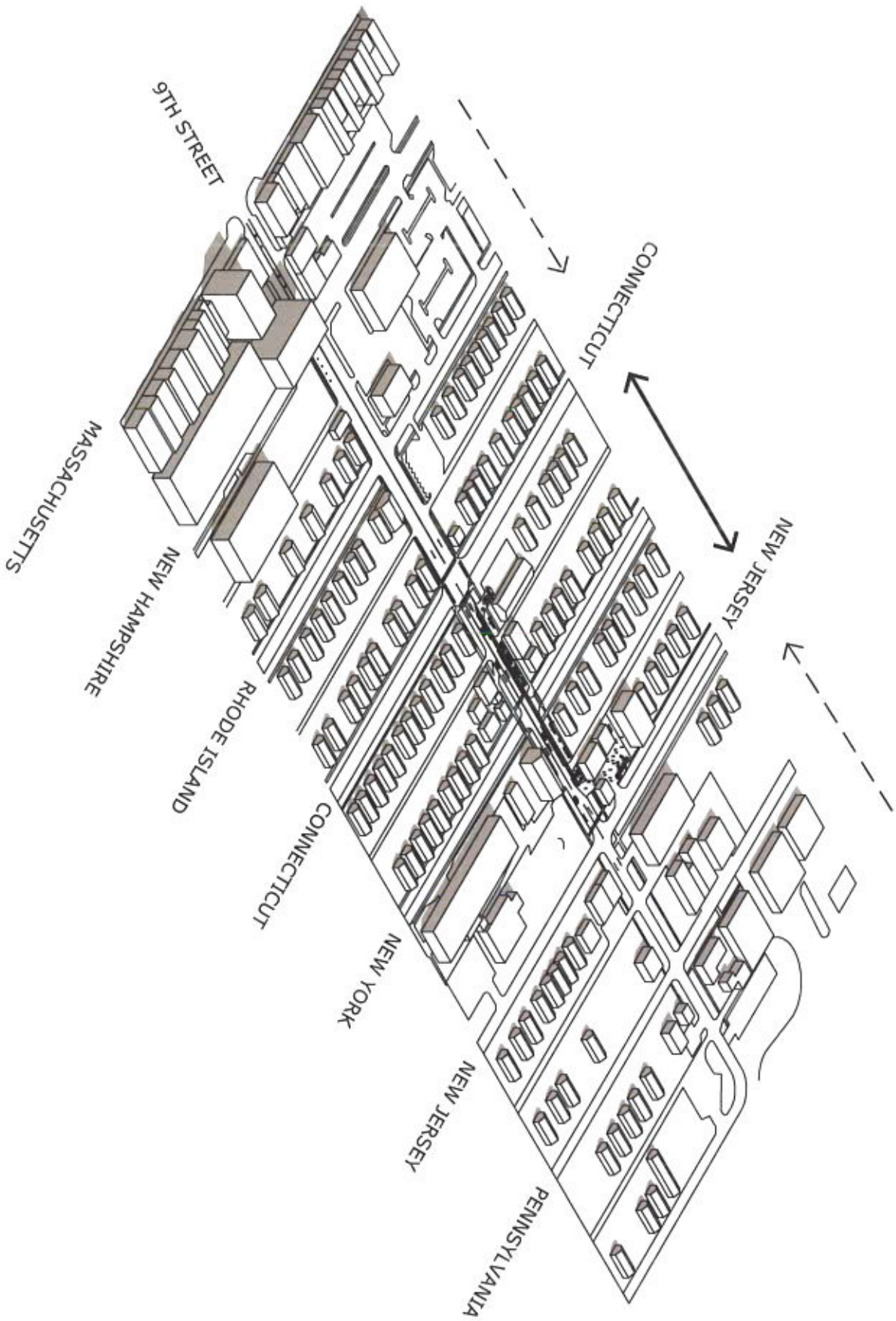
City Clerk's office:	
Police Department:	
Fire Medical Department:	
Public Works Department:	
Parks and Recreation Department:	
Utilities Department:	
Other departments:	
Event cash deposit	- refundable
Total:	

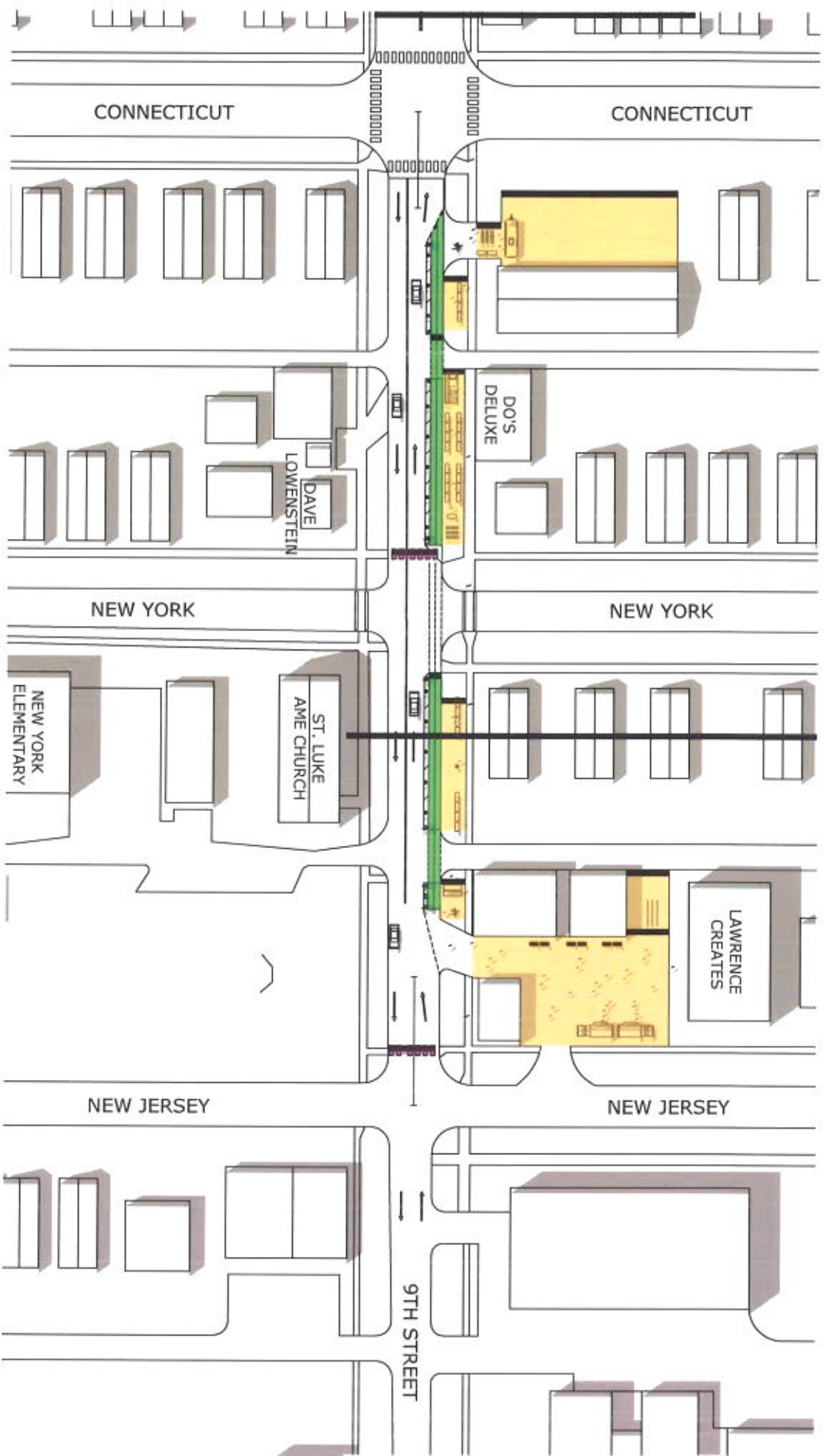
City Manager or Designee

Date

THIS PERMIT SHOULD BE PROMINENTLY DISPLAYED WHERE THE PUBLIC RIGHT-OF-WAY IS BEING USED OR BE AVAILABLE FOR REVIEW BY ANY OFFICER OR EMPLOYEE OF THE CITY OF LAWRENCE UPON DEMAND.

THIS PERMIT MAY BE REVOKED OR SUSPENDED AS PROVIDED BY LAW.

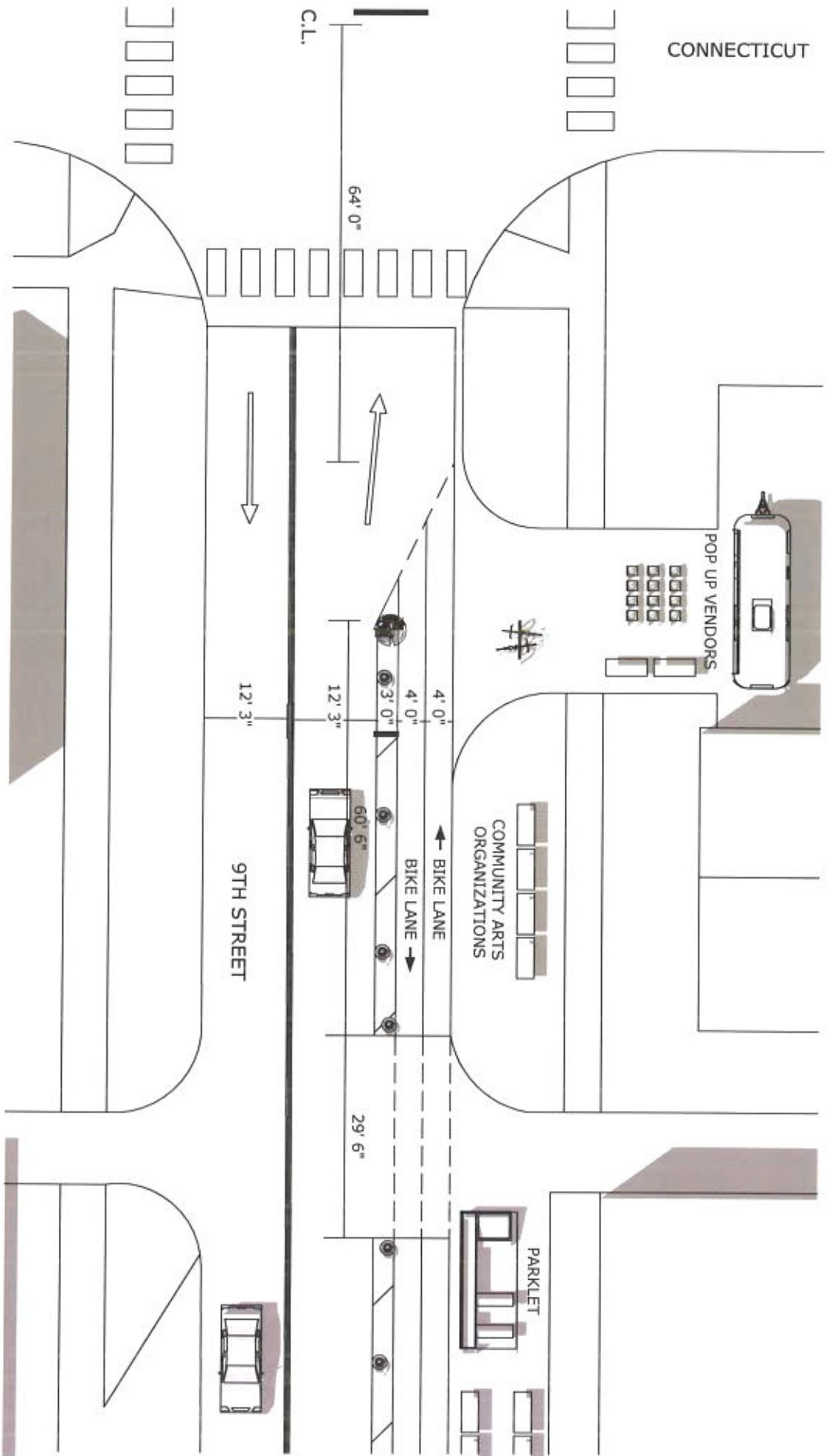




- TEMPORARY BIKE LANE
- TEMPORARY CROSSWALK
- COMMUNITY ARTS PROGRAMMING

BETTER BLOCK LAWRENCE :: Site Plan (not to scale)

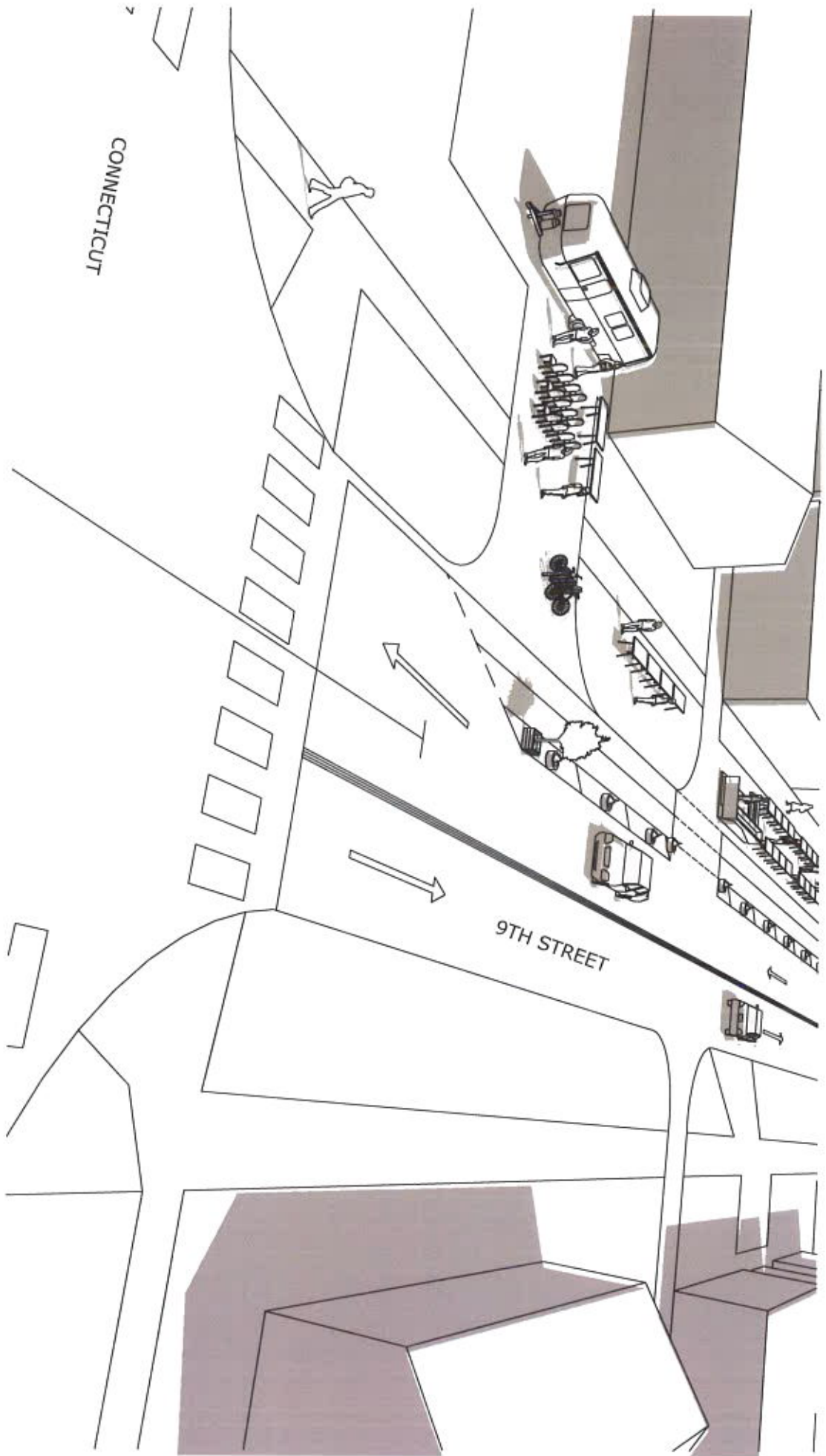
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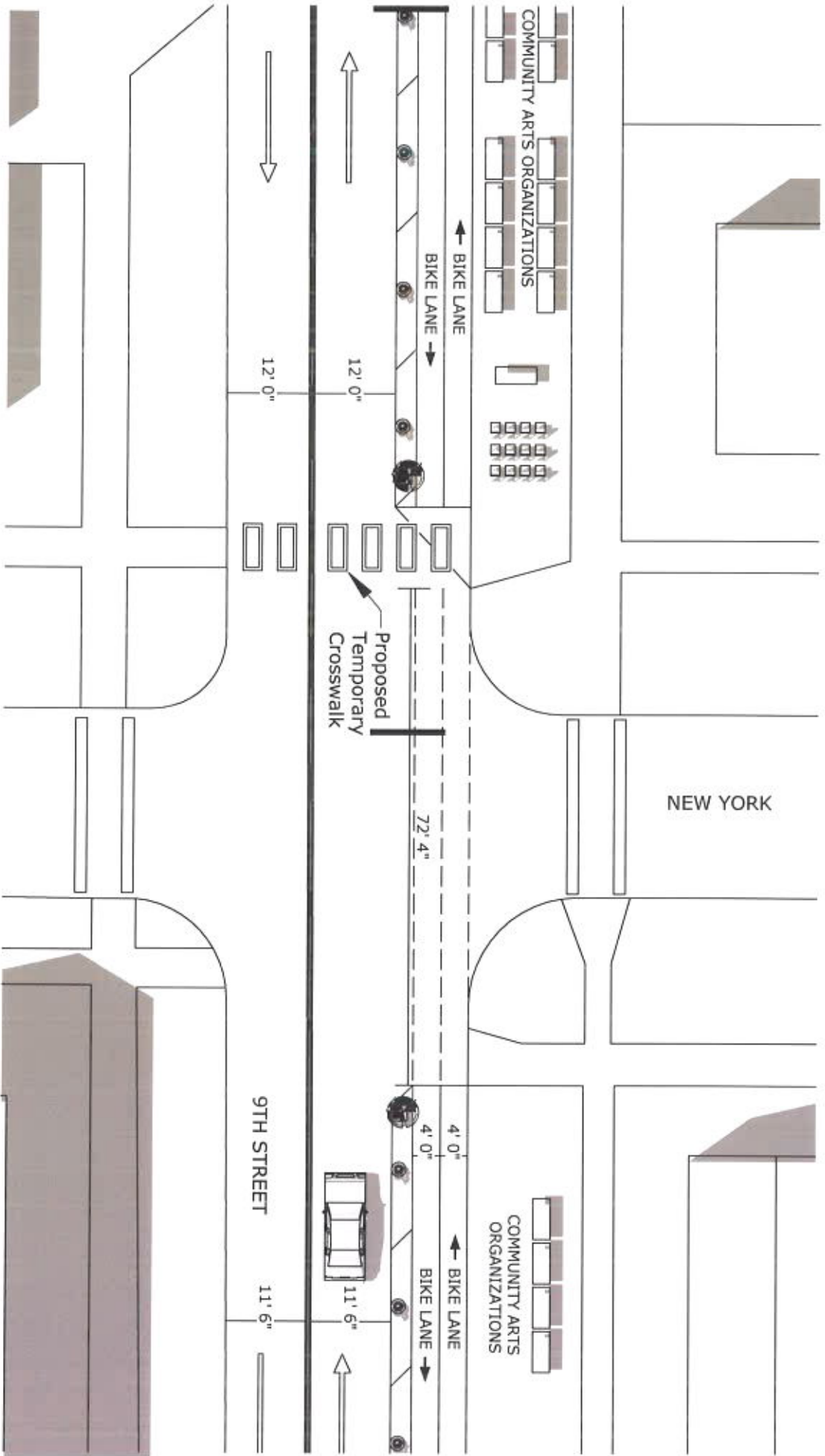
BETTER BLOCK LAWRENCE :: Site Plan Detail :: 9th and Connecticut

1" = 20'-0"





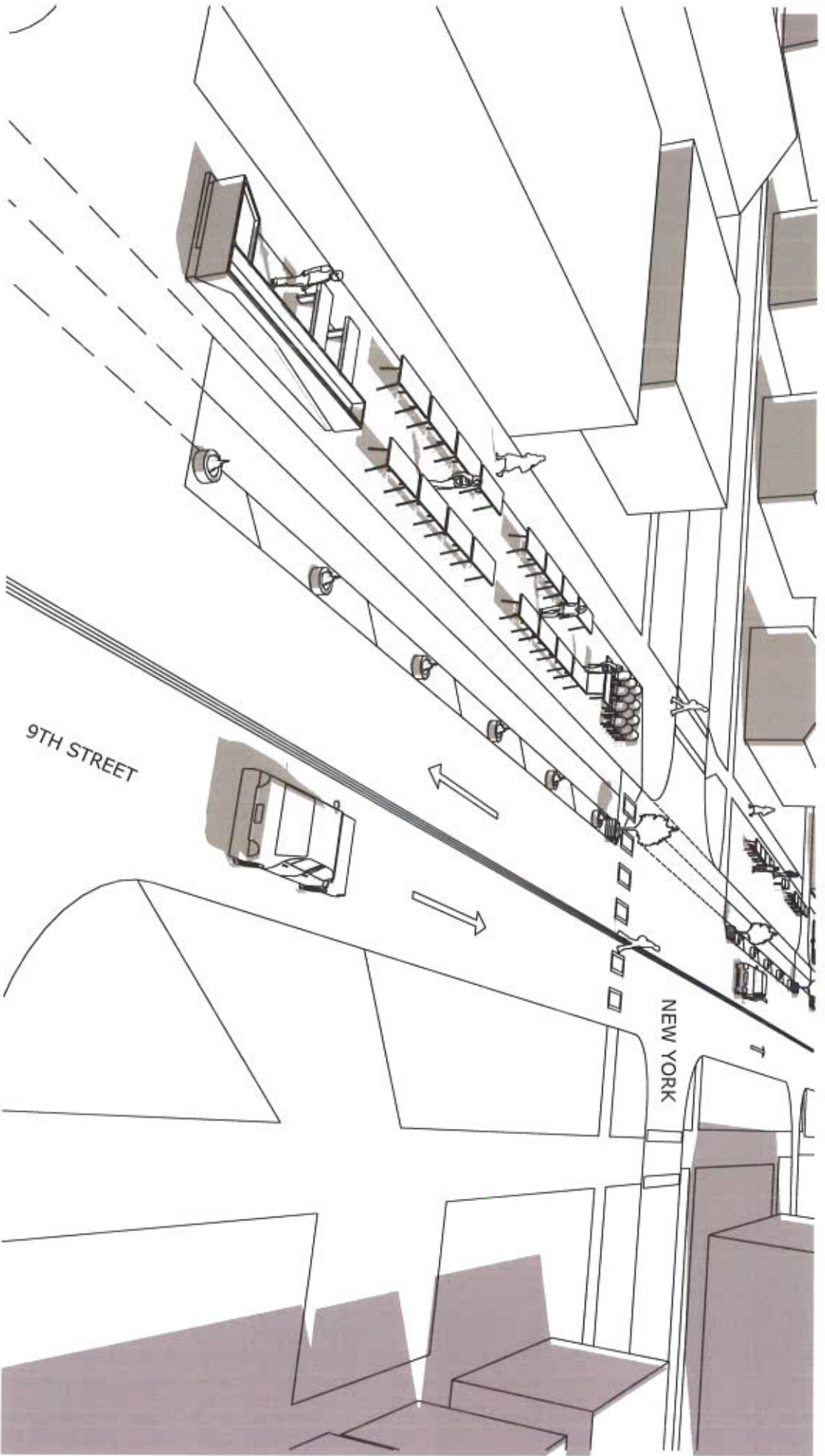
BETTER BLOCK LAWRENCE :: Perspective View :: 9th and Connecticut



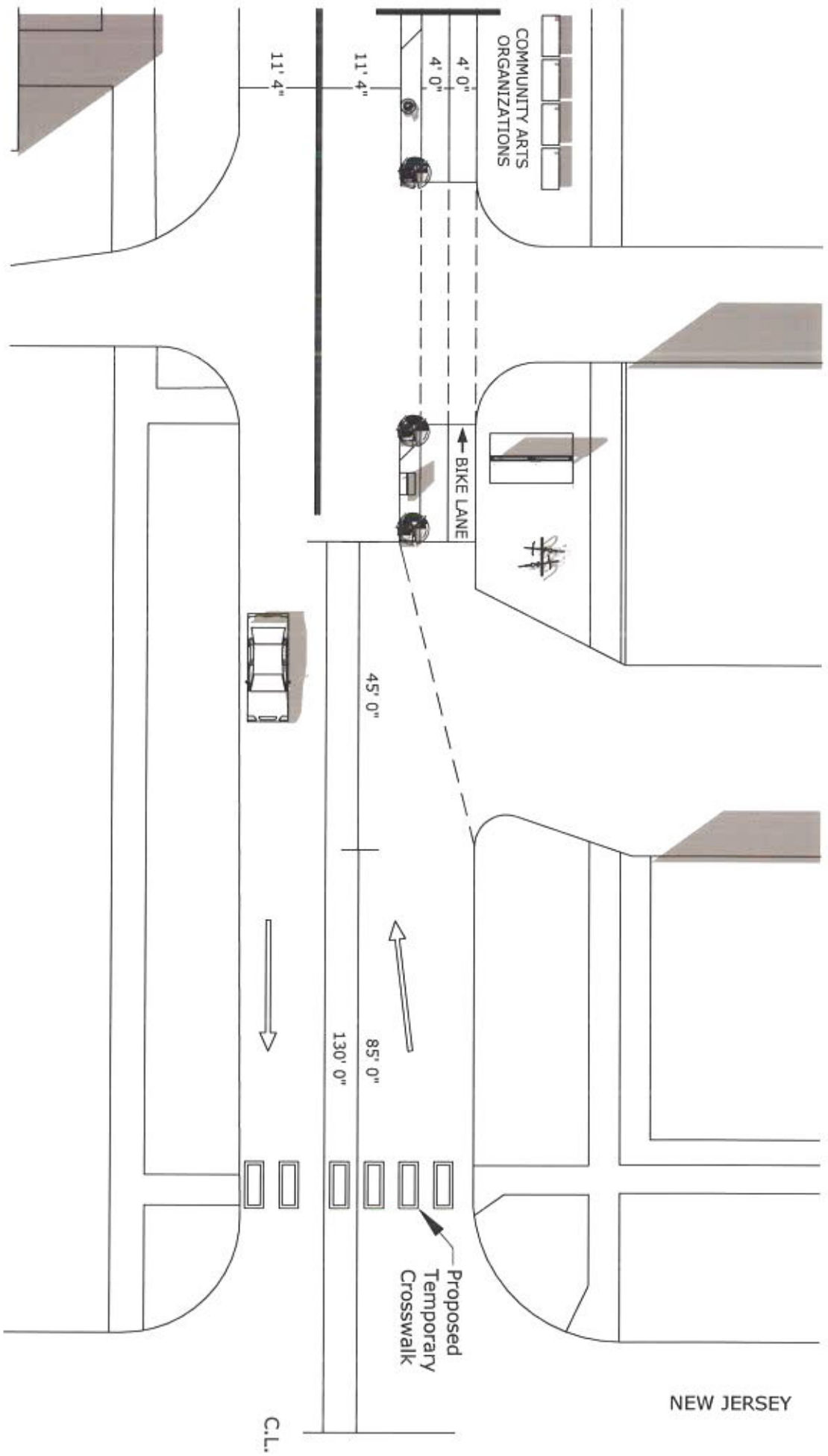
BETTER BLOCK LAWRENCE :: Site Plan Detail :: 9th and New York

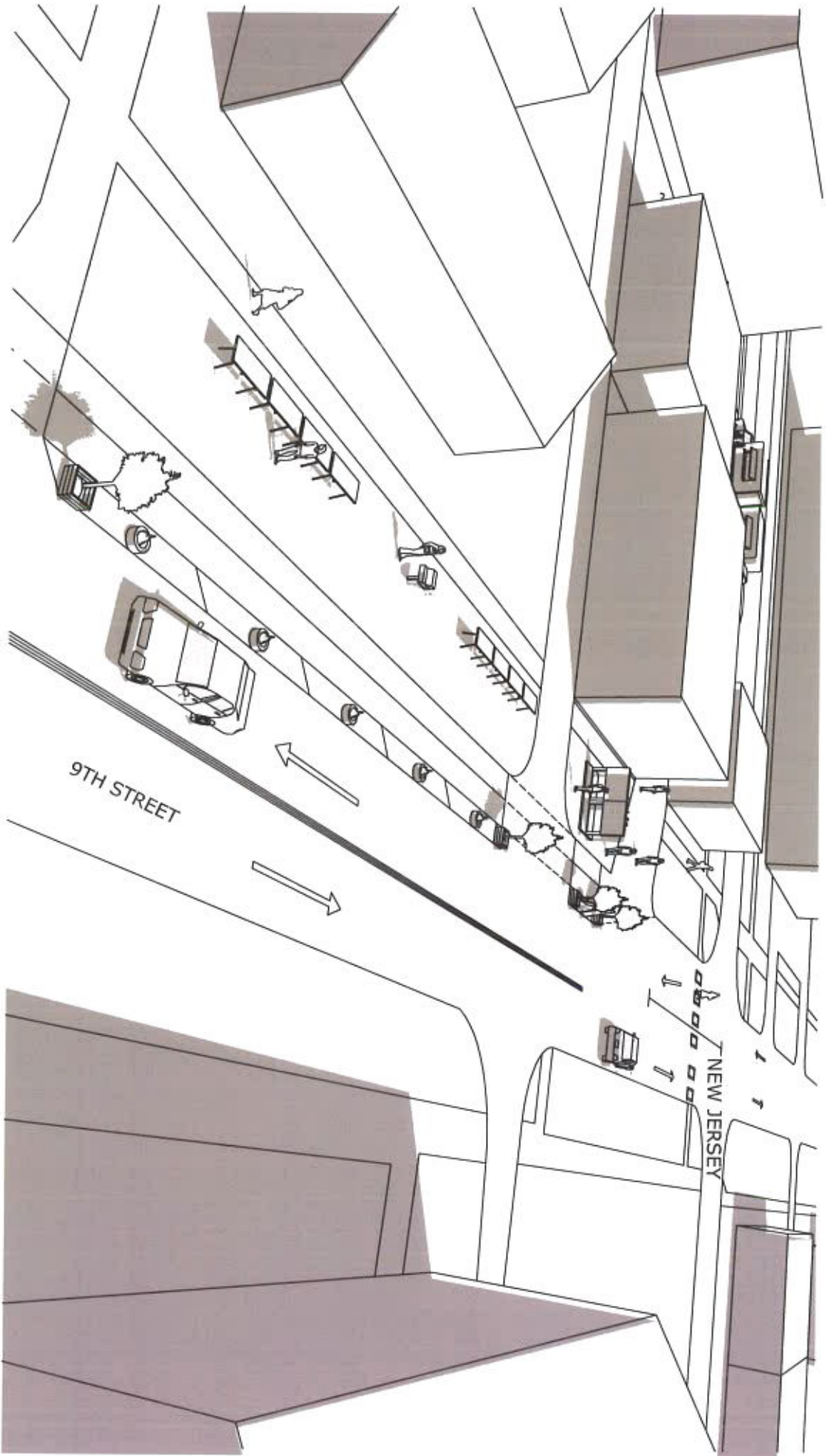


1" = 20'-0"



BETTER BLOCK LAWRENCE :: Perspective View :: 9th and New York





BETTER BLOCK LAWRENCE :: Perspective View :: 9th and New Jersey