



City of Lawrence

CITY MANAGER'S OFFICE

DIANE STODDARD
INTERIM CITY MANAGER

City Offices
PO Box 708 66044-0708
www.lawrenceks.org

6 East 6th St
785-832-3000
FAX 785-832-3405

CITY COMMISSION

MAYOR
JEREMY FARMER

COMMISSIONERS
LESLIE SODEN
STUART BOLEY
MATTHEW J. HERBERT
MIKE AMYX

July 28, 2015

The Board of Commissioners of the City of Lawrence met in regular session at 5:45 p.m., in the City Commission Chambers in City Hall with Mayor Farmer presiding and Commission members Amyx, Boley, Herbert, and Vice Mayor Soden present.

A. RECOGNITION/PROCLAMATION/PRESENTATION:

1. Proclaim the City of Lawrence as a Welcoming City.
2. Proclaim the week of July 27 – August 2 as International Amphibians and Reptiles Week.

B. CONSENT AGENDA

It was moved by Commissioner Boley, seconded by Vice Mayor Soden, to approve the consent agenda as below. Motion carried unanimously.

1. **PULLED FROM THE CONSENT AGENDA FOR SPEARATE DISCUSSION.** Receive minutes from various boards and commissions:

Bicycle Advisory Committee meeting of 05/18/15
Fire Code Board of Appeals meeting of 07/08/15
Horizon 2020 Steering Committee meetings of 06/08/15 and 07/13/15
Traffic Safety Commission meeting of 07/06/15

2. Approve all claims to 176 vendors in the amount of \$1,951,472.75 and payroll from July 12, 2015 to July 25, 2015, in the amount of \$2,062,616.32.
3. Approve a license as recommended by the City Clerk's Office.

Drinking Establishment

Expiration

Henry T's Bar & Grill
Duck Butter Drilling Inc
3520 W. 6th St.

July 18, 2015

4. Bid and purchase items:

- a) Set a bid date of August 11, 2015 for Project No. PW1337, KDOT ITS Project, 6th Street, Wakarusa Drive & Clinton Parkway.



- b) Approve the sole source purchase of two (2) 5500sc Ammonia Monochloramine Analyzers for the Utilities Department, from Hack Company, for the total amount of \$45,144.74.
 - c) **REMOVED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION.** Authorized the Interim City Manager to execute Change Order #2 to the construction contract with Banks Construction for Project No. UT1309, 23rd Street Waterline Replacement Project – Phase 1, Alabama to Louisiana increasing the contract amount by \$25,380.69.
 - d) Award the construction contract for Bid No. B1539, Project No. UT1506 - Protective Maintenance Coatings for Pump Station PS5 & Wastewater Treatment Primary Sludge Pump Station, to Performance Contracting Inc. (PCI) in the amount of \$82,677 and authorized the Interim City Manager to execute the construction contract.
 - e) Authorize the Interim City Manager to execute Supplemental Agreement No. 2 in the amount of \$722,886 with TREKK Design Group, LLC for Project UT1305 Rapid Inflow and Infiltration Reduction for Phase 3 Services.
 - f) Accept the proposal submitted by ECOTURF for \$85,687 for installation of poured-in-place rubber playground surfacing at East Lawrence Center and in Watson Park.
 - g) Accept the proposal submitted by Tigris Construction for \$79,880 for replacement of the Holcom Park Center Kalwall skylight.
5. Adopt on second and final reading, Ordinance No. 9121, allowing the sale, possession, and consumption of alcohol on Sunday, August 23, 2015 from 8:00 a.m. to 9:00 p.m. in South Park and on Massachusetts Street between North Park and South Park Street associated with the Kansas State Fiddling and Picking Championship Event.
6. Approve a Street Event Permit for the closure of Massachusetts Street between North Park Street and South Park Street on Sunday, August 30, 2015, from 7:00 a.m. – 6:00 p.m., for the annual Fall Arts and Crafts Festival.
7. **REMOVED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION.** Approved a Street Event Temporary use of right-of-way permit allowing the closure of George Williams Way, from south of 6th Street to north of Harvard Road, from 12:00 a.m. on Saturday, August 8, 2015 to 11:59 p.m. on Sunday, August 9, 2015 for the Urban Water Slide.
8. Concur with the recommendation from the Traffic Safety Commission to deny the request to establish No Parking along Stratford Road, west of Crestline Drive (TSC item #2; denied 8-0 on 07/06/15).
9. Concur with the recommendation from the Traffic Safety Commission to establish No Parking or Standing along both sides of Timberedge Road, from Lakeview Drive, North 1,235 feet, and adopt on first reading, Ordinance No. 9132, establishing No Parking or

Standing along both sides of Timberedge Road, from Lakeview Drive, North 1,235 feet (TSC item #3; approved 8-0 on 07/06/15).

10. Approve a sign permit for mural installation at Aimee's Café & Coffeehouse, 1025 Massachusetts Street, as recommended by the Lawrence Cultural Arts Commission.
11. **REMOVED FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION.** Authorized staff to initiate text amendments in the Sign Code (Chapter V, Article 18 of the City Code) to accommodate corporate sponsorship of public facilities within GPI zoned districts.
12. Receive Bert Nash Community Mental Health Center 2015 First Quarter Performance Report.
13. Authorize the Mayor to sign a Subordination Agreement for Susan Christensen, 1232 Laura Avenue.

Patricia Sinclair removed consent agenda item No. 1 for separate discussion, regarding receiving minutes from various boards and commissions.

Patricia Sinclair:
331 Johnson Ave

On the consent agenda, No. 1, the Bicycle Advisory Committee meeting of May 18, 2015 there's a couple of different items I want to ask about. One, there was a meeting scheduled for June 15 and then I imagine there was one for July. I've made inquiries from City staff to try and understand this. I'd like to know the results of what they were going to do on May 18 and it's pretty hard to distinguish. I thought the Bicycle Advisory Committee was the same as the Pedestrian Bicycle Task Force. It's been a long and winding road, trying to distinguish that. However, I've made the point about the minutes that would be the action they said they would take at their next meeting and present reports. If this committee is related pedestrian issues as well, I'm going to just make statements of things that were reported in our daily newspaper. I know personal knowledge of and attached automobile report about an accident. He may be a very nice person and he may be very helpful to this committee but I believe if this committee is related to pedestrian issues as well as bicycle which frequently intersect, Lawrence Police Officer Dan Ashley was reportedly involved in an incident where he backed up his SUV out at Clinton Parkway after dumping out trash into or over an elderly pedestrian at Clinton Lake, causing her critical injuries. She was taken to Stormont Vail, I believe. Some months later it was decided he would not be charged with this, although he reportedly couldn't remember if he merely hit her or actually ran her over. Again, it's a little confusion about the two different bodies, about the availability of minutes, you know, which I looked all over for and just how we look at this and the issue in the May 18 minutes which I don't believe I printed out. One of the things involving where there had been fatality and a pedestrian incident and Freedom of Information Act, sheriff's office, that kind of thing...getting information so

forth so that's my concern there and I don't know how it was never, you know, I just found a link and found that ending. I don't know how this lady...if she recovered or whatever. She was said to at least a concussion and severe facial crushing of bones and maybe some other things. Anyway, that's my concern there. Thank you.

Mayor Farmer: Thank you. The 2 committees are separate committees, Bicycle Advisory Committee and the Bike Pedestrian Task Force, 2 separate committees. Doesn't mean there won't be some overlaps certainly, but they are 2 separate committees. As far as the minutes Casey, is that something you can comment on.

Casey Toomay:
Assistant City Manager About when those minutes will be available, the June meeting?

Megan Gilliland:
Communications Manager Actually, there wasn't a June 15th meeting according to the Bicycle Advisory Committee. That was the meeting that was cancelled on June 15th. The taskforce didn't start meeting until June 29th.

Mayor Farmer: Any other public comment on that item? (None)

Moved by Commissioner Amyx, seconded by Commissioner Herbert, to receive consent agenda item number 1, regarding minutes from various boards and commissions. Motion carried unanimously.

Commissioner Amyx removed consent agenda item number 4(c) for separate discussion regarding authorizing the Interim City Manager to execute Change Order #2 to the construction contract with Banks Construction for Project No. UT1309, 23rd Street Waterline Replacement Project – Phase 1, Alabama to Louisiana increasing the contract amount by \$25,380.69

Commissioner Amyx: Mayor, just a question. I was noticing in the change orders, there was a discussion point brought up that the City Attorney's Office would explore and pursue if appropriate, the AT&T for reimbursement, any additional costs to the City and this is for additional fee for the one change order or number two? It's the one that's for \$25,380.69 and if appropriate? I was just trying to get an idea as to when it's appropriate and when it's not.

Toni Wheeler:
City Attorney Our initial investigation is that AT&T put some facilities in the street that were discovered, once construction was commenced. We did call for lines to be located and those lines were not located. Our office is exploring whether we should file an action in district court and I want to do some further research before I make that final determination.

Commissioner Amyx: You bet, but it's just for change order number 2. What is the one for number one?

Toni Wheeler: That I would have to defer to Dave Wagner.

City Attorney

David Wagner:
Utilities Director Sorry Mike, what was the question?

Commissioner Amyx: Change order number one on that waterline project on 23rd, street waterline.

David Wagner:
Utilities Director Not the change order number 2.

Commissioner Amyx: Change order number 1.

David Wagner:
Utilities Director Okay, but you're not here talking about the other change order that isn't being pursued?

Commissioner Amyx: Yeah

David Wagner:
Utilities Director There's just a determination that some of the additional work wasn't related to the fault of AT&T. We thought the fault of AT&T was related to not looking in that facility.

Commissioner Amyx: It all involves the AT&T and whether or not we're going to pay for part of it. We're going to seek some kind of action to get reimbursed.

David Wagner:
Utilities Director Right, at least our goal. That's what happens to us when we hit somebody's utility.

Commissioner Amyx: Yeah, I understand that.

David Wagner:
Utilities Director We're on the other side of it this time.

Commissioner Amyx: Okay

Mayor Farmer: Any public comment on item number 4 (c)? (None)

Moved by Commissioner Amyx, seconded by Commissioner Herbert, to authorize the Interim City Manager to execute Change Order #2 to the construction contract with Banks Construction for Project No. UT1309, 23rd Street Waterline Replacement Project – Phase 1, Alabama to Louisiana increasing the contract amount by \$25,380.69. Motion carried unanimously.

Mayor Farmer removed consent agenda item Number 7 for separate discussion, approving a Street Event Temporary use of right-of-way permit allowing the closure of George Williams Way, from south of 6th Street to north of Harvard Road, from 12:00 a.m. on Saturday, August 8, 2015 to 11:59 p.m. on Sunday, August 9, 2015 for the Urban Water Slide.

Mark Thiel:
Assistant Public Works The City received an application to hold the Urban Water Slide. For those of you that don't know what that is, it's basically a slip

Director

and slide that you'd put in the backyard except it's 1,000 feet long and it's fairly wide, requires a water source and a source to get rid of the water once it gets to the end of the slide. The footprint is much bigger that you'd have in your backyard, therefore, they've asked, not many location to do an even like this, they also need an incline to facilitate the movement on the slide so they have asked the City through our street event application process to hold this event on a City street so they've submitted the right-of-way application to us. Just quickly go through the process that we go through when we receive those permits. We've reviewed their traffic control plan that was required to be submitted. It does comply with the Manual Uniform Traffic Control for a road closure of this nature. We don't look at it, necessarily the event, but we look at the closure. We would treat this is if it was the same as construction or anything else. They've got the appropriate type 3 barricades, the appropriate lane closures, street closures, and this particular instance, because of the closure off of George Williams Way, we also required them to have message boards at critical locations, 6th and Wakarusa as well as Bob Billings Parkway and Wakarusa notifying motorist and the perimeter coming into that area that they would need to use an alternate route instead of going around where they may normally get to George Williams Way from 6th Street and determine if they would have to go back another way. So that's part of the plan that they. The applicant sent notice out to the neighborhood as required by our process. The way that the Public Works Department takes these applications and determines how many or who needs to be notified, we look at the type of the event and the impact to the area. The area outlined in red was what the Public Works Department determined would be warranted for notification so every address. We generated a postal address data base from our system. We provided it to the applicant along with an official City written notice. This particular applicant, Silverback, decided to also because of the nature of the event, add some additional language to our notice. So they sent a postcard out, one side as from them and the other side was the official notice of this action pending tonight before you. That's our standard procedure. I think there was approximately 3400 addresses were noticed as a result of that and we did get quite a few feedback comments through email and those were posted to the agenda that you've had an opportunity to review tonight. They were also required to gain permission from USD497 to use Langston Hughes Parking Facility for parking for this event. That permission was attached to your packet tonight. They also were required to communicate with Corpus Christie Church for potential impacts to their services on Saturday and on Sunday. They did that. They were also required to contact the neighborhood association president and they did and they had multiple communications on that nature. I also talked with Gwen Klingenberg and I do know that Ryan with Silverback and her spoke. I also saw some emails

that she was in on. So I know she was in the loop on that. I also saw and email from the Father at Corpus Christie Church acknowledging that they had communications, although I was not part of those communications. So I do know that did take place. The other issue that's kind of going on out there is there is a closure currently at Bob Billings Parkway and George Williams Way. In talking with the City Engineer, David Cronin, and the contractor out there, there under the opinion that that intersection would be back open before the event. The days of this event are August 8th or 9th. If for some reason that doesn't happen or isn't going to happen, Silverback, the City and the contractor would have to figure out a way to get that intersection open for the event. I think that's a critical intersection to have open. In other words if that was closed, the only egress into that neighborhood would be off of Harvard so we would work to accommodate that, but we have been assured by those in knowledge of that project that that intersection is scheduled to be back open prior to those dates. The applicant will also be required to post "no parking signs" in the adjacent neighborhood to George Williams Way, not allowing parking on one side of the street. That will minimize the number of people that attempt to park there. Also, we'll allow for emergency access, should there be a need to access those neighborhoods. Also, the Fire/Medical Department, in their review of this application indicated that they would need to maintain a 15 foot width along George Williams Way, adjacent to the slide. They would be able to accommodate that as well. It won't be open to traffic, but it would be clear in the event that there's an emergency for Fire/Medical or Police to be able to come down George Williams Way and access that part. The other thing I wanted to mention tonight is there's been no alcohol request submitted with this application. In other words, there will be no alcohol in the public right-of-way allowed during this event. Also, all cost associated with this event will be borne by the applicant, Silverback. Other than my time and staff review time, the City has no cost incurred for this event. Again, I just want to reiterate that this event, like all the other event application that we receive, went through our standard review process which included multiple City departments, as well as some of our partners from Explore Lawrence, the Convention and Visitors Bureau, DLI. We just have a standard set of people that get eyes on these types of events so we can get the maximum amount of feedback and potential impact. Also, tonight Ryan Robertson is here and he would like to explain a little bit more about the event.

Mayor Farmer:

Before we do that do we have any questions for Mark?

Vice Mayor Soden:

Do we have any standard process for timing? How soon before you want to close the road do you have to submit the application? Is there any set process for that?

Mark Thiel:
Assistant Public Works
Director

Commissioners are permitting process does allow the City to take up to 60 days to review a permit. We try to accommodate these applications as they come in, not only for events, but for construction. Staff is typically short-handed when these come in. We deal with hundreds of Temporary Right-of-Way permits a year. Last year, we had 56 event permits that we processed and I can't tell you how many hundreds of construction related permits, but the process does allow us to take up to 60 days. I can tell you we typically don't take that long. The one exception would be when we have to hold the public hearing, the City Code requires us to notice the affected school or church 30 days prior to the public hearing so that sometimes takes place. I work hard with the applicant when I get these applications to try and get them processed and reviewed, but we've never had an opportunity where we had to put an application in front of you all before it's gone through the full review process.

Vice Mayor Soden:

Seems like it might be a good idea for us to talk about if we want to have the time period between. Like you said its 30 days for a hearing, but something similar for that.

Commissioner Boley:

I find it interesting that Downtown Lawrence Inc. was consulted on this and sits way out on George Williams Way. I also don't see the Lawrence Associations of Neighborhoods is on your list. Are they not on your list of folks to talk to?

Mark Thiel:
Assistant Public Works
Director

No, Lawrence Association of Neighborhoods is not on our standard review. DLI is on the list, because many of the events that are submitted do impact downtown. In this particular situation, DLI may have some feedback. They may not. When I took this process over from the city manager's office a year and a half ago, one of the things that I wanted to have happen was to get a core group of people that saw every application. Sally with DLI just happens to be one of those people so that's why she got one as well.

Mayor Farmer:

Any questions? Ryan? Thank you Mark.

Mark Thiel:
Assistant Public Works
Director

Sure.

Ryan Robertson:
Silverback

Hello Commissioners, as Mark said I can walk you through exactly what this event is. It's actually relatively simple. It takes you back to your childhood. It literally is a 1000 foot water slide. We've done this in 10 cities so far this year. That's what we do. We're an event production company. We do about 225 events a year, generally about give or take 200 cities a year is what we work with as well. We worked with Mark on several different events throughout the years. I think they have a good track record here of putting on events. We're just here to educate, to

work with the community, to figure out how we can make this work for the City of Lawrence.

Mayor Farmer:

Thank you, Ryan. Any questions for Ryan?

Commissioner Amyx:

Ryan, obviously there's been a lot of discussion of using the north side of George Williams Way, and I know at least from myself and the comments that I've heard in the last 96 hours have been pretty lengthy. I would probably have to tell you at this point, I would be supportive of moving the event to the north side, because I think it can be accommodated. I sit back and I try to think, "Would this be a fun event in my neighborhood? Yeah, probably." As soon as I just said that, I'm sure my neighbors are thinking, "Uh oh." Understand, it is a water slide, as you said, but I think we would be wise, based on all the information that we received, one to be able to help you have your event is to move it to, obviously and a less populated area that can handle this event. It's a long street. I talked to Casey this afternoon about potential parking at Rock Chalk Park. Casey said we had about 700 parking spaces that would be available. I know the property owner at Mercado has concern about no parking.

Ryan Robertson:
Silverback

Sorry to interrupt you commissioner, I think that's something that needs to be cleared up real quick on the actual masses of people that are coming through this thing. It's 250 people per hour. It's not The Color Run; it's not a large where we have 4,000 people there at one time. 250 people are probably what go through McDonalds in an hour. I think that's one thing with parking, like I said we've done this in 10 other cities. We just got back from doing it downtown Dallas. I think we counted that we needed about 100 spots is what we used in Dallas, that ran through that.

Commissioner Amyx:

I do know, and I appreciate you clearing that up. You've got 250 coming and 250 going, there's probably about 500 cars worth of people. You've got to have a space to be able to accommodate that kind of parking. We're fortunate to have the park there and the parking that is available to be able to do that. If it works at that location, it would be my suggestion, mayor, you can poll commissioners, but I know we've all gotten the same information in the last 3 days. I think that that would be a better site to be able to have.

Ryan Robertson:
Silverback

Sure, and obviously you got that information from me as an alternate site. On our side, that site is rock solid logistically. It's probably better logistically, but I mean as far as really what for me, living in Lawrence and also for what... I mean there're 2 sides as to why people hire Silverback. There's the logistic side of things and also the vision side of things and knowing what happens with events. On the vision side of it and for me it's

almost a personal thing. I'm a father of 4 kids. We spend all of our time rushing kids, putting them back in the minivan, hauling them around town, getting into a parking lot, parking in a stall, doing the event, hopping back in a car, driving home. That's how kids spend their childhoods these days. I look at it as, we live on campus and come Halloween we don't trick-or-treat in our neighborhood, because all we got is fraternities and sororities, and it's just not a good environment. We actually drive out to west Lawrence and we trick-or-treat out there. It's amazing. There are thousands of kids walking around that neighborhood that are trick-or-treating. It's funny. My parents live out there. There are always a handful of houses out there that complain that kids are coming from different parts of town to come to that neighborhood and trick-or-treat. I look at this as the same type of thing. Its way to come to an event, be a part of a community, bring a community together, build some bonds and actually have a good community event. That's the side of it for the south side. That's why I push that. That's what we'd like to have. If that's not what the neighborhood wants, then we will absolutely move to the north side. That's just our 2 cents.

Mayor Farmer: Thank you, Ryan.

Commissioner Amyx: We also check for the availability of a hydrant on the north side. You need water.

Ryan Robertson:
Silverback Right.

Mayor Farmer: Any other questions for Ryan? All right, thank you Ryan. Before we open it up for public comment and have people come up and tell us they don't want south of 6th Street on George Williams. Is there any commissioner that's objected to putting it on the north side? Is there any commissioner that wants it still on the south side? All right. We didn't vote on that, but now y'all know. We're pretty much going to put it on the north side. Now, we'll take some public comment on this side.

Frank Janzen: As mayor Amyx said, it's going to be a fun event. What's not mentioned, to me, it sounds like it's a free event. Is it a free event or is it going cost money?

Ryan Robertson:
Silverback It's going to cost money.

Frank Janzen: Could you please explain the price range and the age range and the size range for people you see in this particular event?

Ryan Robertson:
Silverback I think it starts like \$8, and then moves up to depending on the pass; it's like \$30 if you want to slide all day. It starts at \$8 for a couple of slides. That's the type of thing where most people are

going to purchase an \$8 ticket. They're going to get a couple of slides and then they're probably going home.

Frank Janzen:

Age or size range?

Ryan Robertson:
Silverback

Age or size, I think you've got to be 42 inches tall, and we hope to see Jeremy out there.

Mayor Farmer:

I want to see my dad out there. I want him to get the all-day pass. Frank does that answer your question?

Michael Kelley:

I live on Brynwood Court, which is about 2 blocks from the proposed site. My parents are going to move into another new property that I own on Coving Drive, which is immediately behind the south side proposed site. Since we've got this out of the way that we're looking at the north side now, I want to say a couple of things. First of all, the city should support our local businesses and Silverback is one of those. Number 2 is, there wasn't much information about this that was detailed enough for people to decide if they liked it or not. That caused me to write a rather lengthy e-mail. Mr. Robinson kindly took time to come back to me personally and answer point by point my concerns except for one. I'm going to confine my comments, other than obviously, Mr. Robinson, thank you for answering my questions. I think that the porta potty, the crowd control, the parking, the drainage, I think they can all handle that. The issue I have has to do with the safety of the setup, operation and tear down of this 1000 foot inflatable structure. Mr. Robinson informed me that it comes on a semi-truck. It's not going to fly away. Tax payers paid for 2 college degrees for me. Some of that included aeronautical engineering. I can ensure you that if the wind gets gusty enough and this thing isn't tied down properly, it will fly. You can look on the internet for Tacoma Narrows Bridge, which was 2000 feet long, 39 feet wide, and 8 feet thick, with asphalt decked on it. It flew back in 1940. It was a much stiffer and more robust structure than what we're talking about here. I looked on the website for safety limits for inflatable structures. I found one in Australia where it said 40 kilometers per hour, absolutely shut it down. That's 25 miles an hour in our common units. I would urge the city staff and Mr. Robinson to come to a very clear understanding about what sort of weather conditions are going to preclude the setup or suspend the operations or quit the operations and make sure that's all squared away so there's no misunderstanding. When you're talking about wind and lift, if you go from 10 miles an hour to 20 miles an hour, it's the square of the velocity, so it's 4 times the lifting force if you double the wind. It's a pretty serious thing if the wind comes up on these sorts of objects. I think it can be managed with proper engineering, proper tie-downs, proper safety procedures, but I urge the city staff to make sure they consult carefully with Mr. Robinson and clarify all that ahead of time so there's no big

problems. You may have seen a couple of weeks ago if you watch baseball, there was kind of a blooper where the Pittsburgh Pirates ground crew was trying to put their tarp down, which is about a 150 by 150 feet, and it got away from them and it literally swallowed one of their grounds crew and he was very fortunate not to be seriously injured. That was just a common thunderstorm and the wind blowing around the stadium. These things can get loose. Last thing, north side of George Williams. The power poles are on the west side. The east side is clear. If we got gust from the west, which would be what we would expect in this part of the country, there's clear ground pretty much for several hundred yards to the east. That's a far better solution from a safety point of view or far better safety buffer than having it somewhere else. It will not impact the power poles if it blows east, and that's good. I urge the city staff to sit down with Mr. Robinson, get that safety stuff squared away, and if they can do that, I urge you to support it.

Mayor Farmer: Thanks Mike. I think we should just have you hold it down. That would be a good. Any other public comments?

Ryan Robertson:
Silverback As far as the safety side of that goes, I certainly will not get up here and debate engineering with Mr. Kelley. The only thing I will state is just our record since 2012, we've ran over 4 almost close to 5 million people through our events, all safe, all sound. Not that that doesn't mean that something can't happen, but we do have a track record, when we're talking 4.5 million people. I just want to put that out there.

Mayor Farmer: Thanks Ryan.

Commissioner Amyx: The slide, does it recirculate its own water?

Ryan Robertson:
Silverback It can, but we're not doing that here.

Commissioner Amyx: It will have a continuous flow of water?

Ryan Robertson:
Silverback It will have continuous flow, and mainly just you don't get with any hygiene issues is what that is.

Mayor Farmer: Thanks Ryan. Other public comments?

Catherine Depaulis: I talked to somebody today. I called, you were there. Thank you for getting back to me, I appreciate it.

Mayor Farmer: Can we get your name please? I'm sorry.

Catherine Depaulis: I appreciate you thinking about considering moving it or moving it to the north side. The thing I would like to say and my concerns, nothing to do with safety, because I had no clue what

you were talking about, but it's the fact that the residents didn't get information on this. It felt like it was a done deal when we get this 3 days ago telling us here's this advertisement, oh come to this meeting when we're going to approve this. That's not okay in my book, because it is going to impact us and it has nothing to do with kids coming into the neighborhood. I have a sister who lived on the west side and had many kids come to their neighborhood. It's not that we don't like kids and we don't want them in our neighborhood, but we needed to be a part of this so that we could get our concerns addressed and we could hear what was going to be done to address those concerns, not just sending us out a flyer. As far as looking at closing a road as you would a construction process, this isn't a construction project. This is going to bring in many people into this neighborhood and if any of you know Langston Hughes Elementary School, there is not enough parking for 250 people. I live there. Every time I drive by when there an event at Langston Hughes, those cars are parked all up and down these neighborhood streets, because there is not enough parking in that parking lot. You cannot convince me that that would have worked. Just in the future, there needs to be a better process where our residents are informed of what's happening and they can voice their concerns and talk with it before it comes down to something like this in our mailbox. Thank you.

Mayor Farmer:

Thanks, Ms. DePaulis.

James Frank:

Well Mike, I hope this has been addressed. I live at 803 Coving, and a lot of my neighbors back up the George Williams Way due to the covenants in our homeowner's association, we are not permitted to have fences. I can see the problem already. People leaving the event, cutting right through all my neighbor's properties. I can see a lot of problems that can result from that. That's one thing I'm concerned with for big time safety, not only for the goers, but any kind of confrontation that could exist between a goer and a homeowner, if a homeowner finally has enough it. That's a problem. That's a public safety issue. The other thing I really want to hammer on is this thing. This thing when I first got it, that's the first sign I saw. You know where it went? I rammed filed it. This looked just like another thing that came in the mail, just people trying to advertise something. I didn't look at the other side. This was very misleading. I didn't appreciate the way this put out to us. I just got these 3 days ago in the mail. That's not much notice for me. The other concern I have is basically the man hours that have to be committed by the Lawrence police department. What happens when people get called because they have to respond to that when they could be responding to other major events in our city? I know, I respond to thousands of calls when I worked on LPD. Just my point of view.

Mayor Farmer: Thank you Mr. Frank and also for your service. Other public comment?

Eric Bodiker: I live in the Diamondhead neighborhood. Actually, Mr. Teal I think answered a lot of my concerns just a few minutes ago, but I would reiterate the comments that coming to this forum and quite frankly taking up your valuable time is not a good way to communicate. Having that information for the neighbors earlier would certainly be a lot better. After hearing Mark's comments, I actually don't have much of an issue with it being on the south side or the north side. I think my concerns are addressed and certainly the neighbors in our neighborhood that I've talked to I think would feel the same way. We would request that if we are still considering, and maybe we've moved past that point, but if we are still considering the south side, and those signs for restricting parking to one side of the street are enacted, that residents have some way of notifying whomever it might be for folks who aren't following those signs and making sure that we do keep one side of the street open and accessible. Thank you.

Mayor Farmer: Thank you Mr. Bodiker. Other public comment?

Patricia Judd: Thank you for allowing us to participate in this process. My name is Patricia Judd and I live on Drum Drive, a property abutting George Williams Way in the back. I have a quick question. Most of my concerns have been addressed and certainly would be addressed by the commission's decision to move to the north side of 6th street, but I think this question may be for the gentleman from Silverback or the city. Is there a mechanism set up, where by claims for property damage could be processed? How would those be handled? My second question is, apparently, given the closure until 11:59 p.m., there's going to be a night slide. I was reading on the Urban Slide website about sometimes there's a night slide, and sometimes there isn't. Given that there are a lot of young children in the neighborhood, I wonder if there are any controls being put into place with regard to noise pollution and things like that? Again, that may be largely mitigated by the move to a less populated area, but I just wanted to mention noise, if there's going to be music or something omitting from this, that that's also a concern. I don't know who might be best to address that.

Mayor Farmer: We will get those addressed. Thank you Ms. Judd. On the risk management side, property damage for claims, what is our standard process with that?

Casey Toomay: It's not a city event. That would be a Silverback issue.

Mayor Farmer: Ryan, can you address that?

Ryan Robertson: Yeah. We would do the same as we do. We have a full umbrella

Silverback insurance policy. We would just take all claims through us.

Mayor Farmer: If someone has a claim, contact Silverback?

Ryan Robertson:
Silverback Exactly.

Mayor Farmer: On the second issue, obviously, if it's moved to the north side, there's probably not going to be an issue with noise.

Ryan Robertson:
Silverback Sure. I think we would just follow the same noise ordinance that followed the rest of the city is what we would do. I don't know what the time is for the ordinance?

Mayor Farmer: Scott, the noise ordinance?

Scott McCullough:
Planning and Development
Services Director We'll have to look that up.

Ryan Robertson:
Silverback Noise is really not part of the attraction of this event.

Patricia Judd: What can we expect? Obviously, there are people, and they make noise. Is there music playing? Is there lights and things like that.

Ryan Robertson:
Silverback There is music playing, yeah, like you'd have for a neighborhood barbecue type thing. Like a speaker of that size.

Patricia Judd: Just trying to get an idea of what to expect. Again, if its north of 6th, that's probably less of a problem.

Mayor Farmer: Thank you, Ryan.

Vice Mayor Soden: Is there sliding at night?

Ryan Robertson:
Silverback Is there what now?

Vice Mayor Soden:
Ryan Robertson:
Silverback Is there going to be sliding at night?
There are slides up until 10 p.m. on Saturday night. They close down at 6 pm on Sunday.

Mayor Farmer: Thank you. Other public comment? (None) We'll bring it back to the commission. I think there's consensus to move it to the north side. I agree with your comments on having a more standardized policy. Mark, can you address? I see the postcard was dated the 14th. Why would people have gotten it 3 days ago?

Mark Thiel:
Assistant Public Works
Director

Ryan can probably answer more of that than I can. We prepared the notice that the minimum amount of notice the city would require for the recipients to receive in terms of what is going to happen, what the event is and what's going to happen with the event, when you all are going to decide to issue the permit or not. In this particular case, we sent that to Silverback. They processed it through whatever process they use to do a mailing. They asked me if they could add additional information to that. I said, "Yes, you could do that." That's the postcard that he saw that a couple of the property owners brought up and showed you. I'm not sure ...

Ryan Robertson:
Silverback

I guess I probably couldn't speak on why it would be post-dated the 14th and then why somebody would say they got it 3 days ago.

Mayor Farmer:

Probably just a process issue. Thank you. What'd probably be good is we can have the discussion tonight. I don't know about you, but I'm sure you're looking forward to a shorter meeting, so we can put this on the future agenda to talk about a process for events and who we notify and that sort of thing and a time frame. I think that might be the best thing to do. Is that okay with everybody?

Commissioner Boley:

I'd like to look at the list of folks who are on the list.

Mayor Farmer:

Maybe could we have a memo prepared on what the process is currently? We'll put that on a future agenda to have a conversation about.

Casey Toomay:
Assistant City Manager

Will do.

Mayor Farmer:

I would assume, Ryan, you're going to be working with city staff to make sure it's going to be safe. I don't think we need to necessarily do anything with that. I apologize to folks that this was sprung on you. I appreciate all the comments and the phone calls. I spent the better part of my afternoon on the phone. I know a lot of other commissioners did, too. Thanks so much for giving us your feedback. Unless there's any other commission discussion, I would entertain a motion to approve the street event temporary use right away permit for the closure of George Williams Way from north of 6th street to Rock Chalk Park Drive from 12 a.m. on Saturday, August 8th to 11:59 p.m. on Sunday, August 9th for the Urban Water Slide.

Commissioner Amyx:

Mayor, I'll make that motion as long as we can add that we have no parking on the west side of the street and other sites appropriate as approved by staff where needed. There's no sign in there for no parking. You say that we don't want to talk about whatever the structural thing is or have staff look at that. They

just are. The stuff Mr. Kelly brought up.

Mayor Farmer: Well, the safety stuff, we certainly could have staff look at that.

Commissioner Amyx: I'm just asking a question.

Mayor Farmer: Can we just consult together to make sure things are?

Commissioner Amyx: Yeah, that's fine.

Mayor Farmer: Things are safe and on the up?

Commissioner Amyx: Something to think about is there's a fair going on right now. Something tells me that they've got one of those things that you climb in, bounce around in. I thought there was a whole bunch of looking at that.

Mark Thiel:
Assistant Public Works
Director

Depending on your action on moving it to the north side of 6th street, first thing tomorrow morning that revision would go out to that group, PD, Fire/Medical, Transit and others, we would send that back to another review process. Even though it's been approved, we would ask them to provide that. Staff will have to look at what's appropriate to have opened and closed. My understanding is that they will be south of Overland Drive so that vehicles will be able. Is that correct? The closure will be south of Overland Drive north of 6th Street. You can come through Stone Ridge. You can come through that neighborhood to get to Rock Chalk Park. As far as parking, the event is held on the east side of George Williams Way. There will be one lane northbound and one lane southbound for traffic to access Rock Chalk Park and the KU facilities. With the idea that this may come up tonight for the other option B, I contacted Frank Masterson with KU. He's the associate athletic director responsible for that complex out there. He was fine with the event being located on the north side of 6th Street in that area. We also met with the Parks and Rec folks, and they don't have any events scheduled other than a normal round of people. I think Ernie Shaw with Parks and rec told me they expect to have about 600 on an average weekend pass through that facility. In addition to that, we would also look at where they can't park. Obviously, we don't want them to park in the overflow parking area as well as the neighborhood, which is Oregon Trail addition to the east of George Williams Way. We would post that similarly how we were going to post the neighborhood east of George Williams Way on the other side. No parking on one side of the street. I think they'll be the standard city review to make sure that all of the safety elements with no parking and Fire/Medical, and egress. Just one more thing and I'll sit down. When Fire/Medical reviews event permits whether it's a tent or a slip 'n slide, they apply the building safety codes to those events, and they send us a list of requirements that they'll be fire

extinguishers. We attach those. We did get that list from Fire/Medical for the event, which would be the same on either side of 6th Street. Those requirements will still apply I'm sure, but Jim King with Fire/Medical will have the opportunity to do another cursory review with this new location.

Commissioner Herbert:

I'm really glad that we're able to come to an agreement with the neighborhood, something that's a compromise and can make this work really well. I just want to take a minute as a side issue. Ryan, I appreciate you setting up shop in Lawrence. I know that your business does these types of events in hundreds of cities across the United States. It's really neat that we can have you here in town. He's a pretty humble guy. Doesn't talk a lot about what his business does, but it's worth noting just for the record that a lot of the events that your business puts on, large amounts of money are being donated to organizations that support the community. I know I spoke to Heather Hoya at the arts center last night. We were talking about Free State Fest. She was talking about how trying to facilitate a George Clinton concert in downtown Lawrence. We weren't even talking about the water slide deal, and she said, "If it weren't for Silverback dropping off all the barricades, dropped off thousands of dollars of barricades, asking nothing for it, just dropped them off. I just want to take a minute to appreciate what your business does. I know it doesn't get a lot of press. My wife has lived in this town her whole life, had no idea what Silverback was. You guys don't get a lot of press, but you do a lot of cool things outside of Lawrence. To me, it's just really neat that you're here. I hope this event goes well for you, and I hope that you stick around and stay here.

Ryan Robertson:
Silverback

Sure. If I could just speak for a minute and mainly just because it sounds like guys are going to reconvene on starting up an event process. For one, Mark is absolutely amazing to work with. Obviously, we work with hundreds of people across the country. I was talking to Mark on Saturday and Sunday this weekend. He really is a credit to the City of Lawrence. The one thing I will say is that the process that we have here is very rare compared to what we deal with in every other city that we work with. I think that there definitely are some strides we can make on streamlining that process, making it more transparent for everybody to work through. I guess we just offer that up. I think that actually we could get better events that would come here. This event, it's great from a logistic side. From an inspiration side, it's pretty low on the inspired side of things. I'm sure a client would hate it. That's the thing that I think that once we get through that process, we can actually start bringing really cool stuff. We have stuff that flows to our desk every single day from all parts of the country that we can bring here, but we can't do it until we get some sort of process in place.

Moved by Commissioner Amyx, seconded by Commissioner Herbert, to approve a Street Event Temporary use of right-of-way permit allowing the closure of George Williams Way, from north of 6th Street and south of Overland Drive, from 12:00 a.m. on Saturday, August 8, 2015 to 11:59 p.m. on Sunday, August 9, 2015 for the Urban Water Slide. Motion carried unanimously.

Commissioner Herbert removed consent agenda item Number 11 for separate discussion, authorizing staff to initiate text amendments in the Sign Code (Chapter V, Article 18 of the City Code) to accommodate corporate sponsorship of public facilities within GPI zoned districts.

Commissioner Herbert: On number 11, I had a real quick question probably for Scott. I think you'd be the best one to take this. If I was just a random citizen business owner, and I called you and asked why this ordinance prohibited me from placing signage in my parking lot, what would the justification be from the city?

Scott McCullough:
Planning & Development
Services Director

Our sign code is the culmination of a lot of citizen and board input and city commission decisions over the years. It's just an outcome of all of those discussions about aesthetics and scope of signs and things. Like any sign code, there's a point there, a balancing level of what's allowed and what's not.

Commissioner Herbert: Mayor Farmer, the reason I asked for this to be pulled off the consent agenda, I have no reason to deny the city the right to do that. I'm not trying to pick a fight here, but where my concern lies is that I have a real difficult time creating a double standard where we say it's not okay at all for businesses to do this, but when the city wants to do it, it's perfectly acceptable. My proposal would be, and we can deal with this tonight. We can deal with this later. If the ordinance isn't there for a safety reason or isn't there for a safety reason or isn't there for a reason that we can really point to and say it has to be there. If it's so malleable that on any given Tuesday we can say that, let's let Rock Chalk Park do it. Not a big deal. I would propose perhaps the ordinance doesn't need to exist. I have no reason to deny the city the right to do this, but if we're going to allow the city government to violate the sign code, perhaps we should allow city businesses, private businesses to violate it as well.

Scott McCullough:
Planning & Development
Services Director

I might speak to that Commissioner Herbert that the sign code categorizes different types of uses in different types of signs. This actually wouldn't just be for the city. This would be applied to any government entity that would look to do this. The GPI district is general, public and institution use, so USD sites are zoned that way, most city sites, the fairgrounds, for example. Part of the response to your concern is that in our broader effort to look at the sign code, we would address some of these issues that you're talking about, the equity issues and that kind of thing.

Commissioner Herbert: I just want to make sure that citizens are given the same rights that governments are given.

Vice Mayor Soden: What is the example that we're doing at Rock Chalk Park?

Scott McCullough:
Planning & Development
Services Director The Parks and Rec department is working on gaining a sponsor to sponsor the Sports Pavilion Lawrence property.

Vice Mayor Soden: The entire property?

Scott McCullough:
Planning & Development
Services Director The entire property. Not the KU property but the city lot, which is the rec center and parking area. Part of what's pretty typical I think is for sponsors to have signs. Part of their desire is to have banners on the parking poles and signs. This will all come to you eventually when it's all worked out, but one of the things we've identified early on is in talking to Parks and Rec is that our sign code doesn't accommodate their desire. They wanted to know early on whether or not their desire could be accommodated from any sponsor's perspective, whether that important value to them could be accommodated by the city sign code. That's what brought us to this. Quite a bit a more urgent than our general look at the sign code, which this commission has directed me to not work on very much until we get some other things addressed. That's the impetus for this particular-

Vice Mayor Soden: Does this mean that the outside of the rec center could have a big sprint banner?

Scott McCullough:
Planning & Development
Services Director It would have a sponsor sign on. Instead of Sports Pavilion Lawrence, it would be sponsor Sports Pavilion Lawrence. Then there would be banners either single or double banners hung mid-level on the parking pole.

Commissioner Amyx: Are those similar to downtown?

Scott McCullough:
Planning & Development
Services Director Like what we have on the streets across the bridge. Yes, sir.

Commissioner Amyx: Okay.

Vice Mayor Soden: These will be up all of the time? These would be permanent signs?

Scott McCullough:
Planning & Development
Services Director My understanding is that they could be permanent signs. Correct.

Vice Mayor Soden: I'm not excited about that.

Scott McCullough:
Planning & Development This just initiates the amendment process. This amendment then would be placed on an August sign code board of appeals

Services Director for review and recommendation and public comment. It would come to the city commission for decision.

Commissioner Herbert: I'm not opposed to the sponsorship. I think sponsorship is a good way to pay for things that, frankly, taxpayers don't want to pay for, right? If we could pay for-

Commissioner Boley: Taxpayers already paid for it. It's Pavilion Lawrence. They've paid for a long time.

Commissioner Herbert: Fair enough. If we could make the team more efficient by sticking a pizza sign on the side of it, I'll paint it myself. My concern is not so much denying Sports Pavilion the right to hang these signs as making sure that private businesses have the right to hang sponsorship signs in their parking lot, too, if that's their desire. I don't know particularly why they might desire to do that, but if it's a mechanism the city has, to go around the code, I'd like to make sure that business owners have the same right.

Vice Mayor Soden: I'm not excited about corporate sponsorship of public facilities with big signs saying so, especially.

Commissioner Herbert: Better than raising property taxes and sales taxes ... I think.

Commissioner Amyx: That's true.

Mayor Farmer: Tonight we're just authorizing staff to initiate the text amendments. It sounds like they'll be opportunity for public comment. Sign code board appeals, and then it'll come back to the city commission at some point in September.

Scott McCullough:
Planning & Development
Services Director Probably late August, early September.

Mayor Farmer: We'll have an opportunity to weigh in on the matter?

Scott McCullough:
Planning & Development
Services Director Yes.

Mayor Farmer: Is there public comment on this item? Hearing none, I would entertain motion to authorize staff to ...

Patricia Sinclair: I would just like to also say that there's something wrong. There's a dead zone for sound back there. The first time I asked, I didn't get any answers. Commissioner Amyx, I think they turned up the volume, but something's up with your microphone, so when you talk; it's very difficult to hear you. I would appreciate that. As far as this, I really can't say how much I agree, Commissioners. Some of these sports arenas and so

forth that you see, the sponsors have changed so quickly because there's mergers or things go out of business, so forth and so on. You'll be going to the Busch Stadium, this and that and I'm just making up names. Sometimes, even when you're watching a sports event on TV, you can hardly see the action. It's very distracting in there. I remember a time that some of you young folks might not remember when the KU chose to put up that big, brick sign with the, what was that? At Iowa and Bob Billings, it's a big, brick thing with the-

Commissioner Herbert:

Are you talking about the league center sign?

Patricia Sinclair:

Yeah. It's the Lead Center sign, if you want to call it that. The city didn't really want them to do it, but, I guess we're not allowed to make rules about things on their property. That's my recollection of it. That was a really big deal at that time. I find it distracting driving down. What am I supposed to do? Be driving and read that thing? I thought it was in the front from KU to the city. Who wants something that the city has paid for referred to as the X Center or something like that? We've had times where there have been buildings wrapped with banners that I'm not clear about how they were allowed to do that or if they had special permission, but people do not go around town even inspecting the signs that aren't supposed to be up. People are always putting up signs, sticking up signs at prominent intersections, whether they are for politicians or their services or whatever. I find that very distracting. Even when there's no enforcement, if you get enforcement, it's a weekday, Monday through Friday thing. The same as you'll have your water event. The offices are close. I'm just saying I agree with that and think we can go too far with this and we have signs all over, as it is, that should not be there. It'd be nice to direct some attention to moving those inappropriate signs as it is. I would really hate to see this become a branded arena or anything. Am I clear on what you say about private...? People being able to put up signs. There are rules about that, too. One time, there was a rule. I don't know if I took it away, that if you were a tenant, you weren't allowed to put up a political sign for somebody's campaign. Only the landlord could choose to put up their own sign on your space that you were renting, making you appear to be a supporter of candidate Y, when in fact, you were a supporter of candidate X. I don't know if that just went down the tubes, went away, but that's how things were. I found that very offensive and also, some very visual size thing on signs. I find that to be a push to limit or exceed it, as well. They block your view. Thank you.

Mayor Farmer:

Thank you, Ms. Sinclair.

Patricia Sinclair:

I'd appreciate it if we could hear the comments. I never did. I couldn't hear responses to my first inquiry.

Vice Mayor Soden: Scott, would this allow KU to have corporate signs, or are they allowed to do that now?

Scott McCullough:
Planning & Development
Services Director On campus?

Vice Mayor Soden: Mm-hmm (affirmative).

Scott McCullough:
Planning & Development
Services Director Our sign code, as I understand it, does not apply to KU on the KU zone, basically on east and west campus.

Vice Mayor Soden: Okay. Thank you. Rock Chalk Park is governed by our local zoning codes and sign codes. This could be applied there, as well.

Moved by Commissioner Amyx, seconded by Mayor Farmer, to authorize staff to initiate text amendments in the sign code, Chapter 5, Article 18 of the City Code) to accommodate corporate sponsorship of public facilities within GPI zone districts. Aye: Commissioner Amyx and Mayor Farmer. Nay: Commissioner Herbert and Boley, Vice Mayor Soden in the negative. Motion denied for lack of a second.

C. CITY MANAGER'S REPORT:
None.

D. PUBLIC COMMENT:

Justine Burton: Good evening Mayor, City Commissioners. I'm here this evening to appeal for recognition for Mr. Ray Samuels for his 34 years of service to the community of Lawrence as the Director of the Human Relations Commission. These were turbulent times in the early 70s, and Mr. Samuels dealt with housing discrimination, employment, racial unrest and local businesses that discriminated against minorities. From my understanding, local human relations groups also had Mr. Samuels known as the dean of civil and human rights in Kansas. During his time, there was a lot going on, and Mr. Samuels stayed in the middle of everything. He was a fair but stern person. He served the City of Lawrence as the agency director until he retired in 2007, which made him one of the longest-serving department heads in the history of Lawrence city government. I feel that Mr. Samuels' contributions to Lawrence and the influence he had in shaping how racial issues were resolved in our community should receive some type of recognition for his service. Thank you.

Mayor Farmer: Thank you, Justine. A great man he is. Other public comment?

Patricia Sinclair: Well, I hadn't planned to have this invitation, but I will say that I find it extremely difficult and inexplicable that we so far behind in

our written minutes of our meetings. I have talked to staff about it. I talked today about it. Couldn't get my other stuff written in time to submit because I was so busy trying to find out about, you try and track things out if you weren't at the meeting. Even if you were at the meeting, you didn't hear the exact nature of the motion, we are 3 month behind. I suggested today to, I don't know him by ... Oh, yeah, there you are Brandon. If we can't do it, if we can't catch up, because, I guess we caught up by adding a couple a few weeks ago. If we can't catch up, we ought to explore, since there isn't anything of a sensitive nature in the public part of a meeting, if there were a good quality transcription service. I'm not talking about computerized, like Dragon stuff. The hospital uses that, and it makes terrible mistakes. Catch up, because it's extremely difficult to look at items that have been before the commission and try and follow, even one you attended. I won't plan to speak about this. I also don't know sometimes when to send something in, because if it isn't on the agenda, then I don't know if it's appropriate to send it in and have it posted. I really also hope that you'll consider moving the meetings back to the time they used to be. It's still a very difficult time. When I commuted, I could never have made these meetings. I'm sure it wouldn't have broken your hearts. Even to post the agenda. I don't really see a reason to post the agenda at the end of the day Thursday. It gives the public very little chance to send in written comments, and yet, staff and so forth can add something at the very last minute. Those are some just general suggestions and complaints that I had about system that I didn't know how to present. I have now done so.

Mayor Farmer: Thank you, Ms. Sinclair.

Patricia Sinclair: Thank you.

Mayor Farmer: Other public comment? All right. We will move on to the regular agenda.

E. REGULAR AGENDA ITEMS:

1. **DEFERRED UNTIL AUGUST 4, 2015 -~~Considered the following items related to the East Ninth Project:~~**

a) ~~i~~Considered approving the updated draft East Ninth Work Plan, as recommended by the Citizen Advisory Committee.

b) ~~Considered~~ authorizing the Interim City Manager to execute an agreement with the Lawrence Arts Center regarding the commitment of \$50,000 from the Lawrence Arts Center toward the City's service contract with el dorado, inc. and establishing expectations for handling the agreements with artists regarding the project.

2. **City Auditor presented the Performance Audit: Financial Indicators.**

Michael Eglinski, City Auditor, presented the Performance Audit Report.

Vice Mayor Soden: I have a quick question that I'll forget about by the time we get to the end. That debt, you know how Bryan Kidney talks about how he'll issue temporary notes, then actually after a year or so he'll do the bonds. I'm still learning about that. Does that number have to do with any of those temporary notes, or are those the actual bond?

Michael Eglinski:
City Auditor This is the actual long-term bonds.

Vice Mayor Soden: Thank you.

Michael Eglinski:
City Auditor That's actually a great question, and it will come up later in my presentation.

Commissioner Boley: Michael. Also, I don't know if this is a question for you, but we just borrowed a lot of money on the enterprise side going from short-term notes to long-term bonds. Have we issued government activities, bonds in a significant amount in 2015? Is this going to go up again next year?

Bryan Kidney:
Finance Director Yes

Commissioner Boley: This is not the enterprise so we're talking about government activities funds?

Bryan Kidney:
Finance Director Correct. We have some short-term governmental bonds.

Commissioner Boley: Okay, so this is going to continue to go up.

Bryan Kidney:
Finance Director I'm not sure exactly dollar for dollar on ratio.

Michael Eglinski: Another thing that's in these long-term liabilities is what I call employee-related long-term liabilities. They're things like retiree health care obligations and the accrued vacation and sick leave. Those are actually a fairly significant chunk of this. They're not 50 percent or anything like that. They are also a growing area. It's not shown in these tables, but one of the changes that's going to happen for our next year's financial statements, is we're going to have to show the pension obligations on our financial statements. Those are actually financial commitments that we have and that we have now, but they're not showing up in our financials. They're going to show up beginning next year. The ideas, it'll give a little more transparency and information, make it a little easier to look at differences and see how the pensions

are.

Commissioner Boley: Will you adjust the previous years to reflect the previous liabilities we incur? Or is it just going to show up as a completely new thing?

Bryan Kidney:
Finance Director I don't plan to go back and adjust 10 years of data for the accounting change, and I don't think the accounting rules would require that the data be done that way. There won't be a source of that going back 10 years.

Commissioner Boley: So your chart will show a big increase?

Michael Eglinski:
City Auditor I don't think it's going to show up as a long-term liability. I guess there's a little bit of a technical accounting question, and I can't answer that at this point. I can take a look, and I'll answer it next year.

Bryan Kidney:
Finance Director It's our share of KPERS, basically is the amount that's going to have to be shown

Michael Eglinski:
City Auditor This is something that every government is facing. It's a change in the rules, and it comes into effect. They're always a little bit of uncertainty about how it's going to look.

Commissioner Boley: It's not a new liability. It's just recognition of the liability, right?

Michael Eglinski:
City Auditor Yes. Mainly what I want to do is give you guys a heads up so that when this shows up next year you'll think, wait a minute. That rings a bell, and it doesn't feel like a surprise.

Michael Eglinski continued with his Performance Audit Report.

Mayor Farmer: Questions for Michael? Great report.

Vice Mayor Soden: Clearly, a man that enjoys his job.

Commissioner Boley: Michael, I think you touched on your report the 5 year CIP recommendation. You want to tell us about that, please?

Michael Eglinski:
City Auditor Mike L.: Several years ago, I had this report. I had recommendations about preparing some forward looking financial information. This is all looking backward, what happened in the past. I made recommendations that the city do 5-year capital improvement planning and a 5-year or multi-year financial forecast. We're making steps in that direction, so you're getting more information looking out those 5 years and so keeping an eye on that, that'll show up in the follow-up report. I think the forecasts are going 2 years out maybe, budget year and then maybe the year beyond it.

Commissioner Boley: This information you're presenting comes from our financial statements, which include all of our funds. Some of our funds are budgeted, and some are not budgeted. There's a lot that's going on with our finances that actually is not on our budget. Can you talk about that a little bit?

Michael Eglinski:
City Auditor Well, there are funds that are not budgeted.

Commissioner Boley: What I mean, in the context of the multi-year projections. I'll put it that way. Are we talking about just budgeted funds from multi-year projections or are we talking about all funds?

Michael Eglinski: My recommendations weren't that specific about what the projections should be. What I would say I see typically in other communities that do these projections are, they project the major funds, both the revenue and the expenditure side. They will project the property tax revenue and sales tax revenue. Maybe the other user fee revenues. They wouldn't go into great detail necessarily and the same thing on the expenditure side of focus on the really big things. Really what you're looking for is just the picture of how do we expect things to be growing over the next five years? Is it reasonable to expect our revenue growth is going to be enough to cover the expenditures?

Commissioner Boley: I know it would also be looking out into the future as to what we might be doing with our borrowing, which is the CIP. Can you also talk about a little bit about the debt issuance guidelines that you talked about?

Michael Eglinski:
City Auditor The city commission a few years ago adopted a set of debt issuance guidelines. Those are just some ratios and calculations that you guys get I think typically whenever we issue debt. I have a recommendation in here actually, because the guidelines that the commission adopted just didn't get transferred into the budget book. The recommendation here is just to update the page in the budget book.

Commissioner Boley: You're available to explain the debt issuance guidelines to us?

Michael Eglinski:
City Auditor I don't remember what they are.

Casey Toomay:
Assistant City Manager They're now in the budget book. Bryan can explain them.

Michael Eglinski:
City Auditor Basically, the idea is that when debt gets issued to bring back to you all some measures that you can just keep a look on so that you don't get surprised by some change.

Commissioner Boley: A lot of us are new. We need to learn this stuff.

Michael Eglinski:
City Auditor

I think probably there are room for different measures and maybe more simple, maybe more complicated.

Commissioner Amyx:

Along with that Stuart, one of the things that I can say is that it's important when you read Diane's letter in response to your recommendation is that the recommendation that this body reviews maybe those guidelines periodically. I think that's extremely important. There is that understanding that one, they exist. Number two, we're on top of those debt issuances.

Michael Eglinski:
City Auditor

Setting those limits, it's a policy discussion about where we feel comfortable with.

Mayor Farmer:

Michael, great work. Thank you so much.

Vice Mayor Soden:

Michael, I have a question outside of this, so what projects are you working on and when do we get to talk to you about new ones?

Michael Eglinski:
City Auditor

You'll get a report on the next month, I believe. I've got a report on protecting personally identifiable information. I received management's response to that. Basically, there's a little bit of formatting. That will go on the agenda. I want to work with Diane about when she'd like that to be released. Last week, you guys asked me to do some work looking at the Lawrence Community Shelter. My intent is to start that. Not just looking at background but actually start that next. Then sometime probably in August, come back with proposal for additional projects. My priority that I was thinking is I would begin to work on the community shelter project and then bring back direction for future projects. If you guys want something else, just let me know.

Vice Mayor Soden:

That's great.

Commissioner Amyx:

One more question. Bryan, does Michael's report bring any red flags that we should be looking at?

Bryan Kidney:
Finance Director

We're definitely on the same page.

Commissioner Amyx

That's what I want to hear.

Bryan Kidney:
Finance Director

Just bringing debt policy back to life. One thing that's in the debt policy is, we do have a lot of indicators in there that I'm not sure really, in my really going back and looking at it, they may just have been indicators of the policy to have something. What we're bringing forward next or what my plan is I think, we talked about it, is something a little bit more like where does the city want to be? More of a big picture of this is where we'd like to see ourselves in relation to other median cities and things, and

have the debt guidelines get us that, instead of just having a bunch of just ratios, because every time you have a ratio in there, a big project comes up, then all of a sudden, what I found in communities that go back, they change ratios, just because it doesn't fit what they want to do. My idea is to bring forth a debt policy that talks about here's where we want to be in 5 years as we relay this, and our debt, everything. I looked at that. I think the other thing to look at, first couple slides, I think that definitely showed that we do have high liabilities, but we do have high assets. I think if we're comparing to these other communities, my feeling going and looking at our peer communities that he's judging on, is that we have really well taken care of assets in the city, and we've been paying for them. We're going to continue to pay debt on them, but our net value of our community I think shows pretty much a little bit higher than our peer communities. That was one thing I took away from that. No major red flags at all.

Commissioner Amyx: One of the most important comments you made is the fact that staff and the auditor are on the same page. That's good.

Bryan Kidney:
Finance Director For now.

Commissioner Amyx: I understand.

Michael Eglinski:
City Auditor When I went down and we talked about it, I don't think there was anything there that surprised Bryan. That's a good thing. I guess I would be troubled if I showed him something and he said, "Whoa. Where'd that come from?" There was nothing like that. A lot of these things, it's a sudden, unexpected or unanticipated change. That is what you'd be concerned about. I'd characterize this sometimes as a doctor's checkup. They test your blood pressure. What they're looking for is a change that they didn't expect. It's a little bit like that. Once a year we look at this.

Commissioner Boley: One other question for Bryan. How's our liquidity doing? It looked like it was down there at the end of 2014. Are we doing okay?

Bryan Kidney:
Finance Director Again, his graphs, he's showing ratios, not necessarily pure, liquidity. Correct me if I'm wrong, liquidity is current assets divided by current liabilities. That was on the business part of things. We have issued that large temporary note that we had. Liquidity-wise, and the enterprise funds, we actually had a lot of cash, because we're starting to really get into construction phases right now. I think you'll see that graph quite a bit different at the end of this year.

Mayor Farmer: Other questions or comments?

Commissioner Amyx: We're good.

Mayor Farmer: Thank you, Michael. Public comment on this issue? (None) All right. I would entertain a motion to receive the financial indicators performance audit report from the city auditor.

Moved by Commissioner Amyx, seconded by Commissioner Boley, to receive the report. Motion carried unanimously.

3. **Received presentation of the 2015 Citizen Survey.**

Jason Morado, Project Manager, ETC Institute, presented the 2015 Citizen Survey Report.

Commissioner Herbert: Can you go back to that really quickly? I had some confusion here because one of the major concerns people appeared to have been congestion, yet at the same time ease of travel in every cardinal direction appears to have gone up.

Jason Morado:
Project Manager, ETC
Institute Right, it doesn't mean that is still not.

Commissioner Herbert: It got a lot easier to travel in Lawrence, but congestion got a lot worse.

Jason Morado:
Project Manager, ETC
Institute I think a lot of that increase from 2007 to 2011 because that's what this goes back to so that's more of a long term increase. There's short-term and there wasn't much of an increase if at all.

Commissioner Herbert: So long term it's easier to travel, but on the short-term people are saying congestion is worse?

Jason Morado:
Project Manager, ETC
Institute Right

Morado continued his presentation

Mayor Farmer: Any questions

Vice Mayor Soden: You have no way to answer this, but I'm just going to throw it out there. Because the traffic flow congestion, what I was thinking that might be related was last summer when we had so many east, west streets all under construction at the same time, I don't know if it's possible to but I would imagine that might have something to do with it. I don't know.

Commissioner Herbert: It could. When I was going through this before the meeting

today that was one that that jumped out at me. Like, "Wait, what?" People that are really satisfied with how they can get east, west, north and south, but they're very dissatisfied with congestion.

Vice Mayor Soden: When I think congestion, I think construction. That's just a guess.

Commissioner Herbert: That's further with it than I got.

Jason Morado:
Project Manager, ETC
Institute The other thing that interested me to look at is the G.I.S. maps, which is a separate appendix from the report, where it shows, like that one I showed before, where it shows residents have different ways in different parts of the city to see how that looked. Give you an idea, also.

Commissioner Amyx: Jason, question. Back on item number 1, satisfaction item number 1, it talks about the city's efforts to promote economic development. I see 30 percent are dissatisfied. What should we read into that? Dissatisfied with outcome, dissatisfied with the promotions that we have going on? I'm trying to guess, I think.

Jason Morado:
Project Manager, ETC
Institute Sure. You're looking at this slide here?

Commissioner Amyx: Yes.

Jason Morado:
Project Manager, ETC
Institute That can mean a number of things. I don't know if we know exactly just from the way it's worded in the survey, but we do have some cross tabs in our analysis that show how results compare for different demographic groups, so I think that would be interesting to look at. Those are separate parts of the report, as well.

Commissioner Amyx: I couldn't figure an answer to that one. I just see that 30 percent dissatisfaction. I just wondered.

Jason Morado:
Project Manager, ETC
Institute That's something that we looked into a little more closely.

Mayor Farmer: Is there a way to establish specific definitions for some of these terms; because when we say how well is the city planning growth? There could be folks who say, "We're not growing and we need to be," or folks who think we don't need to be growing and why are you asking me, suggesting that we should? Are there some parameters that are typically established in these surveys that could bring some more meat and potatoes to those skeletons, so to speak?

Jason Morado:
Project Manager, ETC
Institute

Again, I don't know if you can get too much without almost doing another survey asking specifically some of these areas.

Mayor Farmer:

No.

Jason Morado:
Project Manager, ETC
Institute

There's additional analysis like GIS maps and the cross tabs. That can dig a little deeper.

Casey Toomay:
Assistant City Manager

Mayor, I think one thought that we have had as staff is that we can use this data as a starting point, and then our Lawrence Listens tool, which is a little more cost effective to do some of those drill down questions. Say, "Our survey indicated dissatisfaction. Tell us more about why that is."

Commissioner Herbert:

Problem with that is that this survey demonstrated that only 12 percent of our citizens want to receive stuff via social media.

Casey Toomay:
Assistant City Manager

We'll put commercials for it out on our local media outlets. No, I agree. We need to find ways to get that.

Mayor Farmer:

We need to do another survey.

Commissioner Boley:

My understanding, this is a scientifically generated survey, were Lawrence Listens is a self- selected group. It seems like there's a basic difference there, although, getting input from citizens is a good thing.

Casey Toomay:
Assistant City Manager

Another thing that we think will be interesting is just looking at the results of this scientific survey and some of the data from Lawrence Listens to see as a check and balance of if it's a self-selected group, does it really impact the direction that the data indicates?

Commissioner Herbert:

I wanted to be able to scroll in on that map. There was the map that showed everywhere that was blue, everyone was satisfied, but there was that one particular neighborhood that was dark blue.

Casey Toomay:
Assistant City Manager

Super blue.

Commissioner Herbert:

Where was that at?

Vice Mayor Soden:

6th and Iowa.

Commissioner Herbert:

I'm moving. Those are happy people.

Casey Toomay:
Assistant City Manager

We do have those maps for some of the other indicators, right?

Jason Morado:
Project Manager, ETC
Institute

Yeah. Pretty much all the satisfaction questions we created maps for. There are 80 or 90 maps.

Commissioner Amyx:

I guess my question only had to do with the economic development. I just saw that, and I didn't know if there was really a way to read anything into that. You can probably go through any one of these items and draw a different answer out on any of these. That one just got me, because we do, I think, try to do a great effort in trying to promote the community. If we're going in a wrong direction, at least from the survey, and being a scientific survey, as you brought up, I have concern there.

Commissioner Boley:

Mike Amyx, if you put that together with the flat line jobs indicator from Michael's report that might have something to do with it.

Jason Morado:
Project Manager, ETC
Institute

It'd be interesting also to look at the trends on that. That's the reason why it's good to ask a lot of these same questions each time. Even though the satisfaction ratings are low, they might have gone up since the 2011 survey or the 2007 survey.

Commissioner Amyx:

With the item that had been brought to light, we need to do better repair of infrastructure in the budget that we published last week. There's 8 million dollars in street repair. That just tells me that we're going to have all the streets shut down again. Traffic's not going to move. It's going to happen. Oh well. We aim to please, I guess.

Jason Morado:
Project Manager, ETC
Institute

Traffic flow, city street maintenance were always some of the areas rated as the most important. The key is to look at the trends, how they've changed over time. How they compare to other communities.

Commissioner Herbert:

They look at it holistically, too. People will always have something to complain about. The one thing that I took from it, I think you put it right at the very front of the survey. I forget how you worded it, but look at the bottom first row, but only 3 percent surveyed said they were dissatisfied with life in Lawrence. That's pretty awesome.

Commissioner Amyx:

That speaks volumes.

Commissioner Herbert:

Only 3 percent of 1300. We're talking maybe 5 people.

Commissioner Amyx:

A little bit more.

Commissioner Herbert:

Give or take.

Jason Morado:
Project Manager, ETC
Institute

That is a really low number. Usually on average that number's more around 11 to 15 percent. That's a super low number.

Commissioner Amyx: It's important too as we talk about the infrastructure, people recognize the amounts of money that are spent on infrastructure and wanting to make sure that we're constantly upgrading or keeping it up to date. I think that tells me a lot also.

Commissioner Boley: I think it's also an indicator that folks are happy with the customer service they're getting from city employees. That a really important thing.

Vice Mayor Soden: I was impressed with the map that showed the responses and where they all came from and even how even the spread out was. That was really great.

Jason Morado:
Project Manager, ETC
Institute We had really good representation throughout the city.

Mayor Farmer: Excellent.

Casey Toomay:
Assistant City Manager Jason, do you have the table or can you access where it has the breakdown of the zip codes? I know that was a question that we had from an audience member. Is that in the report?

Jason Morado:
Project Manager, ETC
Institute Yeah, as far as how many answered the question from each zip code? Yeah.

Casey Toomay:
Assistant City Manager I thought was your question. We'll get to it when we have it.

Jason Morado:
Project Manager, ETC
Institute It's in the full report. There's a section that shows the numbers for each question on the survey, how many people selected each answer.

Mayor Farmer: Excellent.

Commissioner Amyx: The Vice mayor brought up a point, Jason, about that map there. Is that area that looks like its just south of campus, is that primarily student housing? I was asking the mayor.

Jason Morado:
Project Manager, ETC
Institute Which area?

Commissioner Amyx: The one that's blank right there.

Vice Mayor Soden: That's west campus.

Commissioner Amyx: Is that west campus?

Vice Mayor Soden: I believe so.

Commissioner Herbert: Not a whole lot of people are in there. I think the night we authorized this, I think you made a comment about the timing and in terms of getting a response from college students that it just wasn't particularly practical. I remember you had said.

Jason Morado:
Project Manager, ETC
Institute Yeah, students. Whenever we do these things, we use a big college students don't, we never get a lot of student responses. They're here just temporarily in a lot of cases and aren't as invested in this type of thing.

Commissioner Herbert: It's unfortunate since they're about a 4th of our entire city.

Commissioner Amyx: I see the Highway 59 designation now. Just need to blow it up a little bigger.

Mayor Farmer: Anything else for Jason? Thank you very much. Stay close. Public comment on this item?

Patricia Sinclair: I hope that you all bear with me. I hope that I'll be able to get some answers, because I have spent an enormous amount of time on this and didn't call any of you and did try and get answers, and I don't know, Kevyn. I don't know Kevyn by sight. Is she here?

Vice Mayor Soden: That's Kevyn.

Patricia Sinclair: I tried to reach you to get a copy of it. I couldn't even afford to print this thing off on my computer. I think that we're being lulled into thinking this is something that it isn't. It tells us a lot more than it purports to tell. The smart thing for me to say is that I support the survey, since my luck with the commission is not very lucky, but in reality, I have serious concerns about the formulation, the interpretation, the presentation and use of Commission's Citizens Survey from ETC Institute and ask that its results not be considered valid as interpreted. Briefly here are some of my areas of concern, which were partly what you were asking Casey, but I asked Kevyn today, and we just had a problem getting together. She had a lot of meetings, and today, she just didn't know the answers on some of these. I want to know who this pool of people is. Not who the respondents are. Who'd you start with? What were their zip codes? Of the ones that you sent out, what were those zip codes relative to the total population in each zip code in Lawrence? Finally, there were the 1330 that they said were responding by zip code. That information I was given. Thank you. Here briefly I have some areas of concern. I really hope, because she kept encouraging me today, Kevyn did, to ask questions at the meetings. I'm hoping that I'll be able to ask questions and get some answers as opposed to just having to sit down and having wasted my day

and evening. First, there is no information provided by the liaison from the city or easily accessible in a power point presentation posted last night that tells us the source or sources of the pool of respondent's survey. It wasn't the water bills. It wasn't anything that could be pinned down, but I'm sure we can get an answer somehow. Apparently, multiple databases were purchased, including address and phone. Surely the address must have had a zip code. Now, he's talking about e-mails, too. Somewhere out there, they can purchase these databases of people. How it was even representative of this city, who was sent out, who received these actually, we don't even know. I don't know the address and the zip code. What was the pool of respondents chosen? Was it for the total city population including KU? What is the breakdown of that pool by zip code? The responses only showed 2 for 45 and that's the zip that was created specifically for KU some years ago. I would imagine that. What is the Lawrence population breakdown by zip code? What is the breakdown zip codes in the survey sent out? On to number 2. This survey purports to be a 5 point Likert scale, yet it does not follow the structure. This type of scale is shown by academic and government survey research groups. In particular, it typically makes a statement and then asks about level of satisfaction with 5 choices. That's typical Likert scale. It's not typical of this survey. Instead, it asks questions, "How satisfied are you with?" and presents 6 choices, which allows a respond and to opt out in not 1, but 2 ways. Either by choosing neutral or don't know. This is not the typical structure of a Likert scale and does away with the 5 point scale. All of the above can lead to data which can be interpreted in many different manners. For instance, if you are asked, "Are you satisfied with recreation centers easily accessible to you?" You might get a different answer than merely asking about how satisfied you are with recreation centers. While I might not be able to give a full review here, the survey limits choices available to respond and sometimes binds others such as fire, medical and police when individual questions might give more useful information. When this item was first brought up by the commission agenda, I did a great deal of research on it but then found it would be too late to produce it to commission as I just told Commissioner Herbert some time ago, as it was stated on the agenda that the survey would be sent out hat very week. Having done all this research on the internet and reliable websites about scales and so forth, I then didn't submit it, because the survey said it was going to be results too late for the budget. Yet it appears it's being used for that purpose, you know, budget and other decision making. Unfortunately, I have not been able to reconstruct my original research given the time frame and the fact that the key city staffer has been tied up in meetings, although extremely pleasant and helpful. While this is only one example, the type of written transcribed city minutes, 3 months behind, makes following this as well as other items as they go past the

commission difficult. I actually got one of these surveys, it must have been in 2007, and was shocked to see how the results were interpreted. I live near East 19th Street in the Barker neighborhood and was dissatisfied with the traffic east, west, meaning there was too much, please get it out of here. That was used to justify increasing traffic on East 19th. I don't believe it's fitting to compare Lawrence with the KC metro area, and God knows what the database is that shows United States cities, Detroit, Cleveland, whatever. Surely, showing up as a little bit better than them is not saying a whole lot. Again, I'm in here and this fact that I ... I just ran out of time. I was trying to get this posted or sent to you folks. I think the Likert is supposed to say a statement, and then you have 5 choices. You've seen it, 1 to 5, 5 if you like it the most and 1, you like it the least and so forth. That would give you better information than how satisfied are you? I'm much more frightened to be downtown these days than I was in the past. There's lot of violence. It's very dark. There are a lot of late night concerts getting out. There are not things for adults that used to be. I don't find that at all. That's just my point of view. Hey, I would ask specifically questions. I'm sorry I didn't bring the research before. It had disappeared, and I couldn't recreate it. I didn't have the time. I thought I'd be able to find out, but I wasn't able to find out, wasn't it a pool based on anything the city gave? What the population was. If you don't know who you're asking, is it weighted towards people who have some way that they can obtain through your database the phones, the addresses and e-mails and so forth and talk to about following up on the telephones and so forth and so on? I don't think I've made my case in a very clear way. In other words, if you look through the original survey you'll see that the questions, there are some where you don't have all your choices. You have limited choices. You have things stuck together. I wouldn't know how to get to Rock Chalk Park if I tried. Its 5 miles from my house just to get to Free State to try to use that shallow, warm pool. It would be hard to respond to that question, because are you talking about, "Yeah, it's great. Let's build more." Or are you talking about, "Well, yeah, I hear there's come nice points in the city, but I can't access them." I certainly can't readily access them, and I certainly couldn't access them by public transportation. I don't know if I'm entitled to get answers, because how this pool was and specifically the zip codes of the population in Lawrence, whether you use 94, 92, 95, 1000, and you included KU and so forth. Those zip codes would be and the zip codes that were 2500 that were sent out and the zip codes of the ones that respond.

Vice Mayor Soden:

The sooner you wrap it up; we can get your questions answered.

Patricia Sinclair:

That's what I was just trying to. I know I'm not supposed to speak directly to him. I've been trying to ask these questions.

Vice Mayor Soden: Go ahead have a seat and we'll have him come up and answer your questions into the microphone.

Patricia Sinclair: I appreciate it, because I really can't stress enough how wrongly done this survey was. We should not be taking it as seriously as it's being taken.

Vice Mayor Soden: Thank you.

Patricia Sinclair: Thank you very much.

Mayor Farmer: Thank you, Ms. Sinclair. Jason, do you want to address? If I understand it right, it's in not the PowerPoint but the original report.

Jason Morado:
Project Manager, ETC
Institute Some of it is in the full report. As far as how the addresses were selected, we purchased a list of addresses from a list brokerage firm called Info U.S.A. and from that list, we randomly select 2500 households to select a survey. Our company president uses a random number generator to select the households.

Casey Toomay: Patricia, would it help if you moved up closer? Would you be able to hear better?

Patricia Sinclair: I was just trying to get out of the way. I couldn't hear and I'm trying to write it down at the same time.

Vice Mayor Soden: You might speak a little slower.

Jason Morado:
Project Manager, ETC
Institute Sure.

Patricia Sinclair: Because I'm old.

Vice Mayor Soden: So you can take notes.

Patricia Sinclair: Thank you.

Jason Morado:
Project Manager, ETC
Institute We purchased the mailing list from a list brokerage firm called Info Group U.S.A. it used to be Edith Roman, who we'd used since the early 80's, but now they're bought by Info Group U.S.A. From that list, we randomly select households to receive a survey. The key to having the results statically valid is that they're randomly selected and that we get a good distribution geographically and also that the demographics of those who fell on the survey are comparable to the actual demographics of the city. That's why there are a number of demographic questions on the survey like gender, ethnicity, and age group. We always make sure those answers for the survey results are comparable

to the actual city. We always check all of that. I don't know, does that answer your question?

Patricia Sinclair: You randomly selected households, but the demographics and what else?

Jason Morado:
Project Manager, ETC
Institute Their randomly selected, but then as the results come in, we check the demographics to make sure they're comparable to the actual demographics of the city.

Patricia Sinclair: You mentioned specifically location, income on that list?

Jason Morado:
Project Manager, ETC
Institute Yeah. Location, age, gender, and ethnicity. Those are really the key. Those are the most important ones.

Patricia Sinclair: I guess I still don't understand how what you have purchased, what that list is and there's a list of full population of the city.

Jason Morado:
Project Manager, ETC
Institute It's a list of the full population, and then we just randomly selected households from that group.

Vice Mayor Soden: Thank you.
Mayor Farmer: Thanks, Jason.

Jason Morado: Sure.
Project Manager, ETC
Institute

Moved by Commissioner Boley, seconded by Vice Mayor Soden, to receive the presentation. Motion carried unanimously.

F. FUTURE AGENDA ITEMS:

Diane Stoddard, Interim City Manager, outlined potential future agenda items.

G: COMMISSION ITEMS:

Commissioner Boley: I went to the 25th anniversary celebration of the American's with Disability Act and one of the things I learned as we do not have a loop in this room for hearing aids and so that is something that we should look into.

Casey Toomay: Megan can address that issue.

Megan Gilliland:
Communications Manager Commissioners, last week we met with two individuals about hearing loops specifically. When we looked into hearing loops a few years ago it requires putting the loop in the floor which caused some issues. Now, the technology allows us to put it above and closer to the ceiling and so we're looking into that

and we have a September 1st deadline that we wanted to get back to them and let them know how we would be proceeding, but I don't think adding a hearing loop is going to be difficult in this room. The other thing that we looked into was you gave us some information on kind of a smaller area hearing loop and we thought that a solution like that at the Utility Billing window would be very good for people with hearing loss there as well.

Commissioner Boley: One of the concerns is if we do this room then what do we do about outside. Are we going to have seating folks in here specifically designated? So there are some issues. I appreciate you working on that.

Megan Gilliland:
Communications Manager You can do a very small area of hearing loop out there as well. Basically, it attaches to the TV.

Commissioner Herbert: Yesterday, I had a chance to go to the public feedback session for the Free State Festival, pretty good turnout, really good feedback on that. This is an event that we're going to keep doing year after year and hopefully make it better. The reason I bring it up, just kind of for the public record here is Sarah Bishop, at the Lawrence Arts Center, she's kind of the guru for it. She's asked that anyone who didn't have a chance to attend money and want to give feedback either critical or positive on the event, email her. Her email is sarah@lawrenceartscenter.org.

H: CALENDAR:

Diane Stoddard, Interim City Manager, reviewed calendar items

I: CURRENT VACANCIES – BOARDS/COMMISSIONS:

Existing and upcoming vacancies on City of Lawrence Boards and Commissions were listed on the agenda.

Moved by Commissioner Amyx, seconded by Commissioner Herbert, to adjourn at 8:16p.m. Motion carried unanimously.

MINUTES APPROVED BY THE CITY COMMISSION ON NOVEMBER 17, 2015.



Brandon McGuire, Acting City Clerk