

Meeting Highlights:

1. SAB met with chair of Bicycle/Pedestrian Task Force, Marilyn Hull about their report, and will be sending a letter of support to the City Commission.
 2. SAB and the Planning Commission have a joint meeting on March 9th to discuss revisions to Chapter 16, the Environment Chapter of Horizon 2020.
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Sustainability Advisory Board (SAB) MINUTES February 10, 2015

MEMBERS PRESENT: Dale Nimz, Sharon Ashworth, Jackie Carroll, Michael Steinle, Scott White, Ian Spomer, Rachel Krause

MEMBERS ABSENT: Adam Ritchie, Karen Lewis

STAFF PRESENT: Tammy Bennett, Eileen Horn

PUBLIC PRESENT: Pennie Von Achen, Charlie Bryan, Sarah Vandermast

- I. The meeting was called to order at 5:35 PM.
- II. Motion and second to approve the January meeting minutes. (Spomer/Nimz). Motion approved unanimously.
- III. Receive presentation of the Bicycle Pedestrian Issues Task Force Draft Report (presentation by Task Force Chair, Marilyn Hull).

SAB received report, and discussed recommendations. SAB members agree that sidewalks are in disrepair and that City leadership is needed.

- IV. Discussion of potential SAB actions related to Task Force Draft Report. Dale to lead. *(motion, take action, table item, decline to take action)*

SAB voted to empower Dale Nimz, Chair, to write a letter of support endorsing the main recommendations of the Bike-Ped Task Force report. (Spomer/Steinle). Motion approved unanimously. Dale and Eileen will draft and send to the Mayor and Commission.

- V. Discussion of remaining SAB vacancy, and possible candidate to recommend to the Mayor. Dale to lead. *(motion, take action, table item, decline to take action)*

Ian announced his resignation from the Board, citing family concerns. Therefore, SAB now has two vacancies to fill. Sarah Vandermast attended the SAB meeting, introduced herself, and shared her interest in supporting citizens who want to live a car-less lifestyle, and the need for better bicycle and pedestrian infrastructure.

Dale recommended that SAB members seek applicants for the remaining vacancies, and SAB will re-visit at their March meeting. Eileen will reach out the City Manager's Office to collect

any applications that have been submitted in early 2016. Motion made for Michael Steinle to become SAB liaison to Food Policy Board (Spomer/Carroll). Passed unanimously.

- VI. Discussion of March 9th joint meeting with the Planning Commission, and proposed agenda. *(motion, take action, table item, decline to take action)*

The proposed plan is for SAB to focus on Chapter 16 (on the Environment) from Horizon 2020 report. It's been suggested that a checklist be designed to have filled out by developers to see what parts of Chapter 16 are included in new developments. Pennie Von Achon suggests creating a checklist as a tool to enable Planning Commission to ask developers to understand what steps they've taken to make their development more sustainable (have a smaller environmental impact). Possible examples, "does this development use native plants?", "does this building subscribe to green industry standards?"... Another goal of this meeting is to make acquaintances with Planning Board. Eileen will work with Planning staff (Scott and Sheila) to work out agenda and facilitation.

- VII. Report-out from SAB committees on progress towards annual work plan:

- a. Energy conservation committee- No progress to report. Waiting on FCIP project to come before City Commission again.
- b. Plastic reduction committee – Ian met with stakeholders, but now that he will be stepping down, will encourage citizens interested in this issue to work independently of SAB and bring future recommendations to the Board.
- c. Water conservation committee – No progress to report.
- d. Land use planning committee – March meeting with PC will yield next steps. *(motion, take action, table item, decline to take action)*

- VIII. Staff Report: City/County Sustainability Coordinator, Eileen Horn
See below.

- IX. Recruitment of volunteers for City's Earth Day Parade and Celebration.
Board is encouraged to sign-up to help set up or tear down. Event is on Saturday, April 23.

- X. Action Items. What are the key takeaways to share with the Commission? What are key topics for next month's agenda? See list, above.

- XI. Future meeting agenda.
April – building resiliency and climate adaptation. Eileen will present.

- XII. Member Updates. Michael Steinle mentioned a Building Resilience conference he attended in St. Louis two weeks ago.

- XIII. Public Comment.
XIV. Adjourn

Next regular SAB meeting:

Joint SAB-Planning Commission Meeting

March 9, 2016 at 5:30 p.m.

Venue: Lawrence Public Library, Meeting Room C

**Sustainability Coordinator Report to the SAB:
February 10, 2016**

✓ **City/County Food Policy Council Projects:**

- Urban Agriculture: The Urban Ag Text Amendment will go before the Planning Commission on February 22nd for a final vote. There is also a Lawrence Listens question on this topic, so please respond with your feedback!
<http://lawrenceks.org/lawrence-listens>
- Common Ground: Applications for the 2016 growing season are due February 15th. Please spread the word to interested parties!
- Food Assessment/Food Plan: The FPC will be conducting a food system assessment in early 2016 to inform a Food Plan for the City and County. This will be provided and incorporated by reference into Horizon 2020. *We would like to engage with SAB in this process.*

✓ **Energy Efficiency:**

- City staff are in the process of reviewing responses from six Energy Service Companies (ESCOs) who replied to our request for information. We will narrow down this list for interviews. More soon!

✓ **STAR:**

- ✓ We are working to integrate STAR actions/outcomes as recommendation in Horizon 2020 to help achieve the goals of the Issue Action Report.

✓ **Miscellaneous:**

- The County is embarking on a landscape master plan for the Douglas County Fairgrounds, and we are looking at how to incorporate food production, an educational arboretum, etc.
- The City received funding to conduct a Bike Share Feasibility study in conjunction with KU. Proposals will be reviewed the week of 2/8, and a consultant selected soon!
- The County's wind energy zoning regulations are currently being drafted. As soon as it comes to the Planning Commission for comment, I'll let SAB know.
- Parks and Recreation has selected GreenPlay, a national firm (with some local subcontracts) to conduct a Parks and Recreation Master Plan for all parks and facilities. I'm serving on the steering committee, and will keep SAB informed.