

**Special Event Permit  
May 24, 2016  
Consent Agenda**

**SE-16-00202:** A **Special Event** request for a fundraiser BBQ cook-off located at 1803 W. 6<sup>th</sup> Street. Submitted by Mount Oread Aerie #309 FOE, Inc., property owner of record.

**GENERAL INFORMATION**

Current Zoning and Land Use: CS (Commercial Strip); RSO (Single-Dwelling Residential-Office) District; lodge, fraternal and civic assembly.

Surrounding Zoning and Land Use: CS (Commercial Strip) District to the north; commercial uses.

RM24 (Multi-Dwelling Residential) District to the west; multi-dwelling residences.

CS (Commercial Strip) District and RSO (Single-Dwelling Residential-Office) District to the east; commercial buildings and vacant land.

RS7 (Single-Dwelling Residential) District to the south, across W. 7<sup>th</sup> Street; large lot single family residences.

**Recommendation:** Planning Staff recommends approval of the Special Event for a BBQ cook-off at 1803 W. 6<sup>th</sup> Street on the following dates and times: Friday, June 10<sup>th</sup>, from 3:00 PM to 12:00 AM; Saturday, June 11<sup>th</sup>, 12:00 AM to 4:00 PM with the public open to the event from 11:00 AM to 4:00 PM, subject to the following conditions:

1. A 20 foot clear fire access path must be provided around the building to the temporary fence located on the north side of the building.
2. Access to the front of the building may not be blocked.
3. The Special Event Permit must be displayed on site during hours of operation.
4. Temporary sign permit must be obtained from Development Services for proposed temporary signage.
5. Any structures must be removed within 24 hours after the cessation of the event.
6. No structures or display areas may be located within 25 foot of the W. 6<sup>th</sup> Street right-of-way.
7. The applicant shall provide trash receptacles or other sanitation provisions as needed
8. Cars, trucks, vans, or trailers may not be used for sale of merchandise.
9. Tent Conditions
  - a. Tents must be certified flame retardant. (label on tent or paperwork available for inspection).
  - b. 2A10BC portable fire extinguisher must be provided.
  - c. "No Smoking" signs must be posted and enforced.
  - d. No open flame within the tent.
  - e. Per Fire Code, tents over 200 sq. ft. must be located further than 20 feet from buildings or structures.

## **STAFF REVIEW**

A Special Event Permit has been requested to allow for the exterior portion of the Eagles property at 1803 W. 6<sup>th</sup> Street to be used for a fundraiser BBQ cook-off. The applicant, the Fraternal Order of Eagles #309, indicated that this is a fundraising event.

Article 15 of Chapter 6 of the City Code regulates Special Events. Per Code, a Type 1 Special Event Permit [fundraising or non-commercial events for nonprofit religious, education or community service organizations] do not require a Special Event Permit if they meet certain criteria. One criterion is that the event be restricted to operating between 8am and 9pm. As the BBQ cook-off proposes to be operating past 9pm a Special Event Permit is necessary.

The proposed event will occur on June 10<sup>th</sup> and 11<sup>th</sup>. Teams will begin cooking at 3pm on Friday, June 10<sup>th</sup> and continue through the night and into the morning of Saturday, June 11<sup>th</sup>. The charity event will be open to the public for food consumption from 11am-4pm on Saturday, June 11<sup>th</sup>. The applicant has indicated a limit of 20 BBQ competitors will be allowed to participate in the cook-off.

The public portion of the cook-off will include food and beer sales. The food tables and beer garden area will be fenced off from the rest of the property. The applicant is also seeking a Temporary Alcohol License.

The property has ample parking available. The parking will be separated from the cooking and eating areas. Public restrooms are available indoors.

The subject property is developed with the Eagles Lodge which was approved with a Use Permitted upon Review in 1990 (UPR-4-3-90). The Special Event Permit request was forwarded to the various City Departments for review who indicated they had no concerns with the event. The applicant will be required to provide a 20 foot clear access path to the rear of the building to the temporary fence and also to the front of the building.

Any signs associated with the event must be compliant with the sign regulations. Approval of this Special Event does not include sign approval. A separate application for signs should be made to the Development Services as applicable to the event.

The event should have no, or very minimal, negative impact on neighboring properties as the Order of the Eagles has adequate parking and the public portion of the event will take place for five hours during the daytime.

