

City of Lawrence

**Mayor's Climate Protection Task Force**

June 24, 2008 (4:30 PM) Meeting notes

MEMBERS PRESENT:	David Dunfield, Steve Hughes, Carey Maynard-Moody, Susan Rodgers, Simran Sethi, Bridgett Chapin
MEMBERS ABSENT:	Mike Dever, Chad Luce, Jeff Severin, Charles Gruber, John Geist, Jeff Novorr, Dan Simons
STAFF PRESENT:	Cynthia Boecker, Tammy Bennett, Kathy Richardson, Steve Stewart
PUBLIC PRESENT:	Eileen Horn, Michael Almon, Anna Kern, Peter Montecucollo
GUESTS:	

**HOUSEKEEPING NOTES:**

Due to flight delays, Mayor Dever was unable to attend the meeting and asked ACM Cynthia Boecker to facilitate the meeting.

**REPORTS FROM WORKGROUPS – Chairperson Michael Dever**

**TRANSPORTATION**

Chairperson: Carey Maynard-Moody  
Task force members: Charles Gruber, Bridgett Chapin  
Community members: Karen Clawson, Kyle Schneewis, Marc Epard, Marian Hukle  
City staff member: Todd Girdler  
Focus: Reduce the number of vehicle miles travelled

Comments and discussion:

- The timeline for the workgroup is tentatively January when the "chapters" are due.
- Peer community focus is Norman, Oklahoma, as the group felt their plan was readable and accessible to all.
- Primary goal is to reduce vehicle miles travelled, which will inevitably include some land planning issues. Some of the issues the group is considering are review of profiles of work commutes (working in conjunction with KDOT), families and children (how families get kids to school, idling behavior, safe routes to schools, etc).
- Challenges discussed include cultural issues.
- Each member of committee has specific assignments, such as Carey Maynard-Moody will be the chapter author.
- Discussion with the task force included comments regarding the following topics:
  - Travel patterns of school buses
  - Public transportation, including expansion
  - Alternative fuel sources
  - Diesel idling patterns and efforts to reduce or manage
  - Additional representation on the committee, as mentioned by chair
- Next steps are more study of Norman, Oklahoma and other draft plans, and development of recommendations on changes to our base behaviors, once they are understood more thoroughly.
- Future discussion item for the task force should be what the form and format of the final product of each workgroup will be. More discussion on this below.

**ENERGY EFFICIENCY AND CONSERVATION**

Chairperson: Steve Hughes  
Task force members: David Dunfield, John Geist, Chad Luce

Community members: to be determined  
City staff members: to be determined  
Focus: Reduce and sustain energy consumption; development of renewable local energy; consumption per household metrics; energy avoidance

Comments and discussion:

- Task force members who are serving on the Energy Efficiency and Conservation workgroup discussed what other players need to be participating at the table. Some of those were reviewed with the group and are reflected in their meeting minutes.
- Task force discussion focused on other possible participants including representatives concerning home energy use and someone from the city.
- Next steps are to finalize the work group for the next meeting and begin identifying issues.

#### POLICY, EDUCATION, AND OUTREACH

Chairperson: Simran Sethi  
Task force members: Jeff Severin, Dan Simon  
Community members: Phil Cauthon, Gwen Klingenberg, Derek Helms, Ranjit Arab, Dan Wildcat, John Geist (interim), Sarah Hill-Nelson, Nancy Jackson, Roberts Glicksman  
City staff members: Cynthia Boecker, Lisa Patterson, Marty Birrell  
Focus: Advocate policies that affect appropriate changes; education and outreach to achieve identified goals

Comments and discussion:

- Initial meeting was via phone and will have a face to face meeting in July. The group is composed of people with a tremendous amount of talent. The goal of the chair is to leverage the strengths of each member of the group .
- Subgroups are:
  - Outreach (Lisa Patterson, Phil Cauthon, Gwen Klingenberg, Derek Helms, Ranjit Arab)
  - Education (Marty Birrell, Dr. Dan wildcat, Interim member John Geist)
  - Policy (Cynthia Boecker, Sarah Hill-Nelson, Nancy Jackson, Robert Glicksman)
- Question that was discussed among group was whether the Policy, Education, and Outreach workgroup would be the primary conduit for media contact, or whether individual workgroups would have contact. That is an issue that should be addressed at a future meeting.
- Generally envision the CPTF meetings will soon become the communication hub for workgroup information
- Next steps are to find the natural leadership within each of the subgroups (rather than assigning at the outset). The workgroup also needs to understand the final product that will be expected from the workgroup, including whether this group will craft some of the actual outreach materials or recommend the types of outreach materials that will be needed, without creating the materials themselves.

#### WASTE MANAGEMENT

Chairperson: Susan Rodgers  
Task force members: Jeff Novorr  
Community members: Charlie Sedlock  
City staff members: Bob Yoos, Tammy Bennett, Kathy Richardson

Focus: Source reduction; resource management; product synergy (linkage mechanism, waste stream from one source may be valuable resource to another source)

Comments and discussion:

- The first meeting was an opportunity to get acquainted, and share some initial materials and thoughts. The existing solid waste management plan was available, as were sections on waste management from other community plans.
- The task force discussed the expansion of membership in the group to include large waste producers, private recycling company representation, landlord organization, KDHE, and/or KU.
- There was discussion about miscellaneous topics related to waste management, such as:
  - the need for final markets for recycled content projects (environmental purchasing policies)
  - option for allowing “curb exchanges” of specific types of household goods, at designated periods during the year
- Next steps are to finalize group membership, refine goal statement for workgroup, and begin targeting specific types of wastes or projects.

**Next meeting agenda topics**

1. Workgroup reports
2. Form and format of workgroup final output
  - a. Due dates for output
  - b. Vision of actual final document (10 pages? 200 pages? What gets included – everything learned or specific recommendations)
  - c. Author – single or multiple
  - d. Formatting
3. Reduction targets

**FUTURE MEETINGS:**

July 22, 2008	4:30, City Commission room	Workgroup reports Form and format of workgroup output Reduction targets
August 26, 2008	4:30, City Commission room	To be determined
September 23, 2008	4:30, City Commission room	To be determined
October 28, 2008	4:30, City Commission room	To be determined
November 25, 2008	4:30, City Commission room	To be determined

**SCHEDULE OF WORKGROUP MEETINGS:**

<b>Energy efficiency and conservation</b>	July 17, 2008, 4:00 (location to be determined)
<b>Policy, education and outreach</b>	July 15, 2008, 3 – 5 p.m. (City Hall, Planning, 1 <sup>st</sup> floor)
<b>Transportation</b>	June 26, 2008, 8:30 a.m. (City Hall, CMO, 4 <sup>th</sup> floor) July 10, 2008, 8:30 a.m. (City Hall, CMO, 4 <sup>th</sup> floor)
<b>Waste Management</b>	July 16, 2008, 3 – 5 p.m. (City Hall, PW, ground floor)