

Finance Department  
2008 Budget Summary

I. Organization

Two divisions: Utility Billing and Administration

Utility Billing-Meter Readers (5), Field Service  
Reps (4), Field Supervisor; Customer Service Reps (5).  
Billing Clerk, Part-time Clerks (4), Supervisor

Administration-Accountant, Purchasing Specialist,  
Accounts Payable (2), Payroll/Billing, Management  
Analyst, Assistant Director (new), Director

II. 2008 Service Levels under proposed budget

Administration

One national/regional training instead of three  
Replace two fewer computers  
Less funding for professional services

Utility Billing

Maintain current levels

III. Program Improvements

Work flow system to automate accounts payable  
process (\$30-35,000)

IV. Upcoming Issues

Other post employment benefits-Annual funding of  
retiree health care premium (\$527,000 per year  
currently, \$350,000 with plan design changes)

Investment Advisor to assist in investing bond proceeds