

Date	City of Lawrence Budget Process
February 21	CIP forms on website for public
	Press release on public CIP process
March 15	CIP forms due from citizens and departments
	Agency 101 meetings
	Outside Agency Applications opened
March 22	Financing plan for priority CIP items due to Manager's office
April 3	Outside agency requests due (Including library)
April 4	Manager Final CIP plan distributed
April 11	CIP presentation to Commission at work session
April 24	Recommended CIP presented to Planning Commission
May 2	Commission adopts CIP at Commission meeting
May 9	Manager presents recommended budget at work session
June 13	City Commission considers budget with updated revenue projections at work session
June 20	City Commission determines if an election needs to be held to increase taxes above tax lid, and, if so, considers resolution to hold election.
June 21	Notify County Clerk of election (Election)
July 11	City Commission establishes maximum expenditures; authorizes publication of 2018 Budget
	City Commission; authorizes publication of 2017 Amended Budget
July 12	Budget material provided to Journal World for publication Friday July 14 (ten days between publication and hearing).
August 1	Public Hearing on Budget – Budget Ordinance First Reading
August 8	Budget adopted by City Commission – Budget Ordinance second reading (no election)
August 9	Budget Ordinance provided to Journal World for Publication Friday, August 11 (no election)
September 12	Mail Ballot Election Complete (Election)
September 19	Budget Adopted by City Commission – Budget Ordinance second reading (Election)
September 22	Budget Ordinance provided to Journal World for Publication Friday, August 11 (Election)