

**FINANCE DEPARTMENT / CITY TREASURER**  
**2005 BUDGET REQUEST**  
**001-1060-551**

ELE	OBJ	ACCOUNT DESCRIPTION	2002 ACTUAL	2003 ACTUAL	2004 BUDGET	2004 Y-T-D	2005 REQUEST	JUSTIFICATION
10	01	REGULAR SALARIES	264,437	216,310	235,102	40,765	240,340	Per payroll projection
10	02	OVERTIME SALARIES	2,211	837	2,500	0	1,000	Minimal amount per past years
10	03	LONGEVITY PAY	1,632	1,248	2,016	0	1,872	Per payroll projection
10	04	HOLIDAY PAY	9,909	7,865	10,218	2,623	8,609	Per payroll projection
10	06	PARTTIME SALARIES	2,455	0	0	0	0	
10	07	PARTTIME - REGULAR	10,899	15,582	16,738	2,099	13,002	Per payroll projection
12	01	FICA	20,653	17,788	19,530	3,367	20,182	Per payroll projection
12	02	UNEMPLOYMENT	327	487	628	114	660	Per payroll projection
12	03	KPERS	8,800	7,704	9,326	1,393	9,682	Per payroll projection
12	05	HEALTH INSURANCE	0	0	0	0	0	
12	06	LIFE INSURANCE	231	132	172	24	191	Per payroll projection
<b>TOTAL PERSONAL SERVICES</b>			<b>321,554</b>	<b>267,953</b>	<b>296,230</b>	<b>50,386</b>	<b>295,538</b>	
21	02	MILEAGE REIMBURSEMENT	397	174	400	0	300	Local training for Director, Accountant, MA
21	03	OTHER TRANSPORTATION	1,313	275	1,250	0	1,250	Airfare to annual conference, GFOA sem.
21	04	MEALS & LODGING	2,207	755	1,500	712	1,850	Annual conference, seminar, local training
22	01	CONFERENCES & SEMINARS	3,076	1,339	2,500	541	2,500	Reg for conf., seminar, local training
22	02	DUES & SUBSCRIPTIONS	2,289	1,124	2,000	155	2,000	GFOA, GASB, MAPP, state associations
22	09	OTHER EDUCATIONAL EXPENSE	0	0	0	0	0	
25	33	OFFICE EQUIPMENT REPAIRS	0	0	0	79	0	
26	01	OFFICE EQUIP	0	0	0	0	0	
26	05	SERVICE CONTRACT-COMPUTER	0	548	0	0	0	
27	09	OTHER PROFESSIONAL SERV.	973	2,498	11,000	240	9,000	H.T.E. modifications, special reviews
33	07	FREIGHT	17	0	0	0	0	
33	31	TEMPORARY HELP	0	0	1,250	0	1,000	Temp help to reduce backlogs, ext. vacancy
34	02	POSTAGE	358	375	0	0	0	
<b>TOTAL CONTRACTUAL SERVICES</b>			<b>10,630</b>	<b>7,088</b>	<b>19,900</b>	<b>1,728</b>	<b>17,900</b>	
40	01	OFFICE SUPPLIES	3,330	2,177	2,900	281	2,900	Pre past usage
40	04	SOFTWARE	2,159	670	2,100	0	2,100	Office upgrades, Munease maintenance
42	03	EQUIPMENT <\$5000	571	45	1,400	0	1,000	Replace printers, calculators
42	06	COMPUTER EQUIP < \$5000	0	4,357	5,400	348	8,500	Upgrade of 3 computers and scanner
42	09	OTHER SUPPLIES	0	0	0	0	0	
43	00	BOOKS	486	0	450	0	450	Finance, accounting publications
<b>TOTAL COMMODITIES</b>			<b>6,546</b>	<b>7,249</b>	<b>12,250</b>	<b>629</b>	<b>14,950</b>	
60	08	EQUIPMENT	4,491	0	0	0	0	
<b>TOTAL CAPITAL OUTLAY</b>			<b>4,491</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL BUDGET</b>			<b>343,221</b>	<b>282,290</b>	<b>328,380</b>	<b>52,743</b>	<b>328,388</b>	

**FINANCE DEPARTMENT / CITY TREASURER**  
**2005 BUDGET REQUEST**  
**001-1060-551**

ELE	OBJ	ACCOUNT DESCRIPTION	2002 ACTUAL	2003 ACTUAL	2004 BUDGET	2004 Y-T-D	2005 REQUEST	JUSTIFICATION
-----	-----	------------------------	----------------	----------------	----------------	---------------	-----------------	---------------

**FINANCE DEPARTMENT / GENERAL OVERHEAD**  
**2005 BUDGET REQUEST**  
**001-1065-555**

<b>ELE</b>	<b>OBJ</b>	<b>ACCOUNT DESCRIPTION</b>	<b>2002 ACTUAL</b>	<b>2003 ACTUAL</b>	<b>2004 BUDGET</b>	<b>2004 Y-T-D</b>	<b>2005 REQUEST</b>	<b>JUSTIFICATION</b>
21	02	MILEAGE REIMBURSEMENT	-637	0	0	0	0	
21	03	OTHER TRANSPORTATION	0	0	0	0	0	
21	04	MEALS & LODGING	0	0	0	0	0	
21	05	SISTER CITIES	1,395	0	3,000	0	0	
22	01	CONFERENCES AND SEMINARS	0	0	0	0	0	
22	02	DUES & SUBSCRIPTIONS	42,625	43,328	42,000	40,107	45,000	
23	01	RECEPTIONS & MEALS	0	0	0	0	0	
24	01	PRINTING	2,235	952	0	0	0	
24	03	OTHER ADVERTISING	0	0	0	0	0	
25	31	EQUIPMENT REPAIRS	0	0	0	0	0	
25	32	MOTOR VEHICLE REPAIRS	633	1,386	0	0	0	
25	36	BUILDING REPAIRS	0	0	0	0	0	
26	01	OFFICE EQUIP	8,685	8,436	12,500	1,664	10,000	
27	01	AUDITING	28,192	24,125	37,500	0	37,500	
27	09	OTHER PROFESSIONAL SERV.	41,434	11,804	0	0	0	
32	01	ELECTRIC	0	0	0	0	0	
32	02	GAS	0	0	0	0	0	
32	05	STORM WATER	58,275	62,150	80,000	0	65,000	
32	06	WATER	0	0	0	0	0	
33	07	FREIGHT	0	23	0	0	0	
33	09	OTHER CONTRACTUAL SERVICE	83,605	-11,912	0	-4,087	0	
33	11	DISPATCHING	827,108	495,029	854,130	0	900,000	
33	18	OFFICE LEASE	111,712	183,736	190,000	36,349	200,000	
33	20	SAFETY TRAINING PROGRAMS	0	0	0	0	0	
33	29	ART CENTER STAFFING	99,700	77,000	73,150	36,575	80,000	
33	30	DOWNTOWN LAWRENCE	50,000	50,000	47,500	0	52,250	
33	31	HORIZON 2020 ECON. DEV.	25,000	25,000	0	0	0	
33	32	ECONOMIC DEVELOPMENT	117,010	98,820	104,192	0	116,569	
33	36	EGOV TECHNOLOGY	9,210	23,897	50,000	1,808	50,000	
33	54	DOUGLAS CO VISITATION CTR	5,000	7,500	0	0	0	
33	55	HEARTLND MEDICAL OUTREACH	0	0	0	0	0	
33	56	VORP	0	0	0	0	0	
33	57	BOYS & GIRLS CLUB	0	0	57,000	28,500	107,000	
33	58	HOUSING & CREDIT COUNSEL	0	0	8,367	0	10,810	
33	59	NEIGHBORHOOD GRANT PROGRM	22,873	0	0	0	0	
33	60	LEC REMODEL	0	0	0	0	0	
34	02	POSTAGE	92,914	90,193	100,000	15,594	105,000	

**FINANCE DEPARTMENT / GENERAL OVERHEAD**  
**2005 BUDGET REQUEST**  
**001-1065-555**

ELE	OBJ	ACCOUNT DESCRIPTION	2002 ACTUAL	2003 ACTUAL	2004 BUDGET	2004 Y-T-D	2005 REQUEST	JUSTIFICATION
38	03	LAWRENCE HUMANE SOCIETY	0	242,000	242,000	121,000	250,000	
39	01	JAYHAWK AREA ON AGING	7,380	7,750	7,363	3,682	7,750	
39	04	2% FOR ART	13,352	11,667	0	0	0	
39	05	DOUGLAS COUNTY LEGAL AID	31,775	31,775	30,186	0	37,500	
39	06	WARM HEARTS	6,000	6,000	5,700	0	6,000	
39	07	THE SHELTER	30,000	30,000	33,725	0	33,725	
39	08	DG.CO.COMM SERVICES	10,786	15,684	22,533	0	22,500	
39	09	LAWRENCE ALLIANCE	12,000	0	0	0	0	
39	10	SISTER CITY ADV BOARD	0	0	0	0	0	
39	11	SISTER CITY SCHOLARSHIPS	2,500	2,500	2,500	0	0	
39	12	TRANSPORTATION	0	0	0	0	0	
39	13	HISTORICAL RESOURCE COMM	18,630	0	0	0	0	
39	15	DG.CO. CASA	13,200	13,700	13,300	6,650	13,300	
39	16	HEALTH CARE ACCESS	12,000	12,000	16,150	8,075	17,000	
39	17	WTCS	6,500	6,500	6,175	0	6,000	
39	18	HCCI	0	5,327	0	0	10,810	
39	19	BALLARD CENTER	0	500	4,275	0	6,000	
39	21	PARTERNSHIP FOR YOUTH	0	76,234	72,422	36,211	87,059	
39	50	SALVATION ARMY SHELTER	0	30,000	28,500	0	30,000	
<b>TOTAL CONTRACTUAL SERVICES</b>			<b>1,791,092</b>	<b>1,683,104</b>	<b>2,144,168</b>	<b>332,128</b>	<b>2,306,773</b>	
40	01	OFFICE SUPPLIES	13,732	16,757	15,000	1,628	17,000	
40	04	SOFTWARE	14,023	11,110	0	3,605	11,000	
41	01	GASOLINE-UNLEADED	138	119	0	0	0	
42	09	OTHER SUPPLIES	0	0	0	0	0	
43	00	BOOKS	0	0	0	0	0	
<b>TOTAL COMMODITIES</b>			<b>27,893</b>	<b>27,986</b>	<b>15,000</b>	<b>5,233</b>	<b>28,000</b>	
60	01	COMPUTER LEASE-PURCHASE	8,128	0	0	0	0	
<b>TOTAL CAPITAL OUTLAY</b>			<b>8,128</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
70	00	REFUNDS	73	25	0	5	0	
<b>TOTAL REFUNDS</b>			<b>73</b>	<b>25</b>	<b>0</b>	<b>5</b>	<b>0</b>	
81	05	LOAN REPAYMENT	19,276	19,276	0	19,276	19,276	
<b>TOTAL DEBT SERVICE</b>			<b>19,276</b>	<b>19,276</b>	<b>0</b>	<b>19,276</b>	<b>19,276</b>	
99	97	BUDGET REDUCTIONS	0	0	0	0	0	
99	99	CONTINGENCY EXPENDITURES	0	0	96,000	0	100,000	
<b>TOTAL TRANSFERS</b>			<b>0</b>	<b>0</b>	<b>96,000</b>	<b>0</b>	<b>100,000</b>	
<b>TOTAL BUDGET</b>			<b>1,846,462</b>	<b>1,730,391</b>	<b>2,255,168</b>	<b>356,642</b>	<b>2,454,049</b>	

ELE	OBJ	ACCOUNT DESCRIPTION	2002 ACTUAL	2003 ACTUAL	2004 BUDGET	2004 Y-T-D	2005 REQUEST	JUSTIFICATION
12	5	HEALTH INSURANCE	1,814,682	2,434,101	2,913,805	0	3,140,702	439.99 x \$6980; 55 x \$1,269
90	4	TRANSFER TO EQUIP RESERVE	100,000		200,000	0	200,000	
90	5	TRANSFER TO CAP. IMP. RES	150,000	3,707,000	200,000	0	200,000	
90	6	TRANSFER TO SALES TAX RES	2,902,427		2,026,000		2,828,000	8.0 = est. county tax
90	8	TRANSFER TO RECREATION	922,573		1,200,000	0	1,248,000	3.574 = 5 mills property tax
90	10	TRANSFER TO LIAB. RESERVE	0		0	0		1.248 = op costs recreation
90	12	TRANS./HEALTH INS. FUND	0		0	0		.154 = est. revenue loss
90	15	TRANSFER TO CAP. PROJ.	0		0	0		.196 = 50% Health operating costs
90	18	TRANSFER TO WORK COMP RES	0		0	0		0 = additional deduct for property tax
90	20	LAW ENFORCEMENT GRANT	0		0	0		2.828 = total transfer
90	21	HOUSING TRUST FUND	0		10,000	0	10,000	
90	25	TRANSFER TO GOLF FUND	0	0	0	0	0	
<b>TOTAL TRANSFERS</b>			<b>5,889,682</b>	<b>6,141,101</b>	<b>6,549,805</b>	<b>0</b>	<b>7,626,702</b>	

**WATER and SEWER FUND / UTILITY BILLING**  
**2005 BUDGET REQUEST**  
**501-1069-559**

ELE	OBJ	ACCOUNT DESCRIPTION	2002 ACTUAL	2003 ACTUAL	2004 BUDGET	2004 Y-T-D	2005 REQUEST	JUSTIFICATION
10	01	REGULAR SALARIES	516,260	516,179	646,190	103,648	616,497	Per payroll projection
10	02	OVERTIME SALARIES	30,990	40,772	35,000	7,145	45,000	Past usage
10	03	LONGEVITY PAY	6,096	6,288	8,172	0	7,632	Per payroll projection
10	04	HOLIDAY PAY	19,157	19,630	20,583	6,650	22,092	Per payroll projection
10	06	PARTTIME SALARIES	7,123	788	7,000	0	0	
10	07	PARTTIME - REGULAR	33,852	38,329	40,500	7,088	38,692	Per payroll projection
12	01	FICA	46,620	47,600	56,650	9,651	52,396	Per payroll projection
12	02	UNEMPLOYMENT	691	1,261	1,215	323	1,712	Per payroll projection
12	03	KPERS	18,973	17,838	24,897	3,427	25,136	Per payroll projection
12	05	HEALTH INSURANCE	64,000	64,000	74,000	12,333	74,000	Current amount
12	06	LIFE INSURANCE	415	265	281	57	353	Per payroll projection
13	01	T & T	-2,241	0	0	0	0	
<b>TOTAL PERSONAL SERVICES</b>			<b>741,936</b>	<b>752,950</b>	<b>914,488</b>	<b>150,322</b>	<b>883,510</b>	
21	01	CITY VEHICLE TAKEN HOME	10,891	10,598	11,000	1,969	12,100	10% increase to cover gasoline cost
21	02	MILEAGE REIMBURSEMENT	119	110	150	1	150	Mileage for local training
21	03	OTHER TRANSPORTATION	0	174	350	0	350	Airfare for H.T.E. training
21	04	MEALS & LODGING	676	745	800	15	800	H.T.E. training
22	01	CONFERENCES & SEMINARS	2,854	3,167	4,250	49	4,000	H.T.E. training
22	02	DUES & SUBSCRIPTIONS	348	433	500	144	500	AWWA, web service
22	09	OTHER EDUCATIONAL EXPENSE	0	607	0	0	0	
23	01	RECEPTIONS & MEALS	530	1,127	600	0	1,000	Meals during rush and staff meetings
24	01	PRINTING	40,484	39,133	40,000	3,150	42,000	5% increase for utility bill printing
24	03	MICROFICHE	0	0	0	0	0	
24	04	OTHER ADVERTISING	0	0	0	0	0	
25	31	EQUIPMENT REPAIRS	0	219	250	0	250	Scanner repair
25	32	MOTOR VEHICLE REPAIRS	9,003	14,401	15,000	1,767	16,000	Small increase for vehicular repairs
25	33	OFFICE EQUIPMENT REPAIRS	524	0	0	0	0	
25	36	BUILDING REPAIRS	0	0	0	0	0	
26	01	OFFICE EQUIP	454	0	0	0	0	
26	05	SERVICE CONTRACT-COMPUTER	43,320	46,240	54,530	44,474	55,897	Per IS projection
26	09	OTHER SERVICE CONTRACTS	0	124	0	0	0	
27	09	OTHER PROFESSIONAL SERV.	1,147	2,119	1,250	81	1,500	Web payments
33	06	DATA PROCESSING	0	6,835	2,500	0	6,000	H.T.E. programming
33	07	FREIGHT	17	0	1,500	0	0	
33	09	OTHER CONTRACTUAL SERVICE	1,879	488	0	1,341	5,000	Itron support for handhelds

**WATER and SEWER FUND / UTILITY BILLING**  
**2005 BUDGET REQUEST**  
**501-1069-559**

ELE	OBJ	ACCOUNT DESCRIPTION	2002 ACTUAL	2003 ACTUAL	2004 BUDGET	2004 Y-T-D	2005 REQUEST	JUSTIFICATION
33	13	CLEANING & LAUNDRY	26	68	100	0	100	Small allowance for uniform cleaning
33	31	TEMPORARY HELP	23,870	35,328	20,000	2,605	32,000	Help for summer rush, meter change-out
34	01	TELEPHONE	11,798	8,019	13,500	2,643	12,500	Per past experience
34	02	POSTAGE	76,198	129,077	135,000	17,346	140,000	Small increase for more customers, postal incr.
37	01	SHOES/BOOTS	1,750	1,800	2,000	1,800	2,000	Field service personnel allowance
37	03	UNIFORMS	2,860	2,866	3,100	113	3,100	Field personnel shirts, pants, shorts
<b>TOTAL CONTRACTUAL SERVICES</b>			<b>228,748</b>	<b>303,678</b>	<b>306,380</b>	<b>77,498</b>	<b>335,247</b>	
40	01	OFFICE SUPPLIES	8,727	6,285	25,000	1,635	10,000	Per recent usage
40	04	SOFTWARE	19,900	1,212	5,000	0	10,000	Update scanning software
40	21	DATA PROCESSING SUPPLIES	921	1,988	2,000	0	2,000	Supplies for payment/scanning systems
40	27	METERS & PARTS	49,248	32,609	35,000	8,199	30,000	Continuation of radio transmitters for meters
41	01	GASOLINE-UNLEADED	9,174	10,932	14,000	1,834	15,000	Projected consumption and higher cost
41	03	OIL & LUBRICANTS	1	1	0	4	0	
42	03	EQUIPMENT <\$5000	6,316	7,576	13,500	4,069	11,500	Meter wrenches, torches, pumps, etc.
42	06	COMPUTER EQUIP < \$5000	0	5,558	6,000	348	10,000	Replacement of 5 computers
42	09	OTHER SUPPLIES	713	12	4,500	75	3,500	Disposable items, flashlights, batteries, propane
43	00	BOOKS	276	216	500	0	500	AWWA manuals, training materials
44	00	VEHICLE LICENSES	364	258	400	0	400	Vehicle license renewals
<b>TOTAL COMMODITIES</b>			<b>95,640</b>	<b>66,647</b>	<b>105,900</b>	<b>16,164</b>	<b>92,900</b>	
60	01	COMPUTER LEASE-PURCHASE	0	0	0	0	0	
60	06	BUILDINGS	0	0	0	0	0	
60	07	VEHICLE REPLACEMENT	0	17,509	24,000	0	24,000	Rotational replacement of truck
60	08	EQUIPMENT	0	0	0	0	20,000	Replacement of payment processor sorter
60	99	TRADE-IN ALLOWANCES	0	0	0	0	0	
<b>TOTAL CAPITAL OUTLAY</b>			<b>0</b>	<b>17,509</b>	<b>24,000</b>	<b>0</b>	<b>44,000</b>	
70	02	METER DEPOSIT REFUNDS	0	125	0	0	0	
70	03	MD INTEREST REFUND/CREDIT	33,552	14,425	25,000	9,150	20,000	Interest payment on deposits
70	05	CONVENIENCE FEES	0	0	0	0	0	
<b>TOTAL REFUNDS</b>			<b>33,552</b>	<b>14,550</b>	<b>25,000</b>	<b>9,150</b>	<b>20,000</b>	
90	01	TRANSFER TO GENERAL FUND	60,000	65,000	65,000	10,833	65,000	Same as current year

**WATER and SEWER FUND / UTILITY BILLING**  
**2005 BUDGET REQUEST**  
**501-1069-559**

<b>ELE</b>	<b>OBJ</b>	<b>ACCOUNT DESCRIPTION</b>	<b>2002 ACTUAL</b>	<b>2003 ACTUAL</b>	<b>2004 BUDGET</b>	<b>2004 Y-T-D</b>	<b>2005 REQUEST</b>	<b>JUSTIFICATION</b>
90	12	TRANS./HEALTH INS. FUND	0	0	0	0	0	
<b>TOTAL TRANSFERS</b>			<b>60,000</b>	<b>65,000</b>	<b>65,000</b>	<b>10,833</b>	<b>65,000</b>	
<b>TOTAL BUDGET</b>			<b>1,159,876</b>	<b>1,220,334</b>	<b>1,440,768</b>	<b>263,967</b>	<b>1,440,657</b>	