

PROGRAM IMPROVEMENT DECISION PACKAGE

Fund 1	Department Neighborhood Resources	Division Code Enforcement	Dept Rank 1	City Rank
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TYPE OF PROGRAM ADJUSTMENT

DESCRIPTION OF PROGRAM

Building Inspector II (Combination Inspector)

New staff.

Will conduct construction codes inspections and perform plan reviews.

BENEFITS OF FUNDING PROGRAM

Construction inspection delays will be reduced by an estimated 71%. Based on 1,423 inspections completed to date this year (April 30, 2004), approximately 356 were delayed due to staff availability. An additional inspector may have reduced the number of delayed inspections to 64.

Plan reviews completed in a timely fashion. Since the implementation of the new permit-processing program in October 2003, over 900 plan reviews have been conducted. An additional inspector will ensure a reduction of plan review time for residential and commercial permits.

Inspection errors minimized. Due to inspection loads inspection staff often rush to complete their scheduled inspections and office work during the eight month building season. An additional inspector will allow more time to conduct thorough and accurate inspections.

Customer Service Delivery. It is often necessary for management to take some of the inspection load during the building season; staff availability becomes an issue for walk-in customers and plan review stops. On a daily average, 18 people walk-in and another 31 call requesting management assistance. Field work takes away from a valuable public service.

ESTIMATE AND EXPLANATION OF NEW REVENUE

CONSEQUENCES OF NOT FUNDING PROGRAM

Construction inspection staff frequently are unable to meet inspection demands. Four construction codes inspectors have averaged 20,000 annual inspections in the past four years plus handling additional responsibilities. During the yearly eight months of peak construction, inspections are rushed to complete as many as possible. The remaining inspections must be rescheduled. The situation worsens when an inspector is absent from work. During 2003, the four inspector staff was less than full strength approximately 1/3 of the time due to personal leave, medical leave, and technical or other required training. The addition of a construction inspector would be the first since the adoption of the Uniform Mechanical Code in 1991.

POSITIONS INVOLVED IN PROGRAM IMPROVEMENT

One new staff position

FINANCING OF PROGRAM

	FIRST YEAR	SECOND YEAR	THIRD YEAR
PERSONAL SERVICES	\$ 44,977	\$ 47,225	\$ 49,587
CONTRACTUAL SERVICES	\$ 200		
COMMODITIES	\$ 950	\$ 950	\$ 950
CAPITAL OUTLAY			
TOTAL COST	\$ 46,127	\$ 48,175	\$ 50,537
SAVINGS FROM FUNDING PKG.			
NET COST	\$ 46,127		
ANNUAL COST (IF DIFFERENT FROM NET)	\$ 46,127		

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PERSONAL SERVICES

10-01	Regular Salaries	\$	32,614	
10-02	Overtime	\$	-	
10-04	Longevity Pay	\$	-	
10-04	Holiday Pay	\$	1,168	
10-06	Parttime Salaries	\$	-	
12-01	FICA	\$	2,495	
12-02	Unemployment	\$	82	
12-03	KPERS	\$	1,050	
12-06	Life Insurance	\$	36	
	Health Care	\$	7,532	
	Subtotal			\$ 44,977

CONTRACTUAL SERVICES

		\$	200	
	Subtotal			\$ 200

COMMODITIES

	Training	\$	500	
	Clothing	\$	200	
	Office Supplies	\$	250	
	Subtotal			\$ 950

CAPITAL OUTLAY

	Subtotal			\$ -

TOTAL	\$ 46,127
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