

Cross Connection Control Operations
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TrackMyBackflow.com

Cross Connection Control (Backflow Prevention) Notification

Dear Backflow Preventer Tester,

October 4, 2018

Lawrence Utilities, KS has contracted with Aqua Backflow to manage their cross connection control/backflow program. They will be utilizing Aqua Backflow's TrackMyBackflow.com tracking website. Aqua Backflow will contact water customers when backflow testing is due and will also notify them of the new online program.

All backflow test results must be submitted online at www.TrackMyBackflow.com effective December 1, 2018. There shall be a \$9.95 submission fee for each test. Late test submissions will result an additional \$10 each late fee assessment! Tests are not considered to be entered until payment is complete.

If you have not already done so, please register as a tester with us at the above website for free. You will be issued a user name and password for online access. Please be sure to keep your licensing, certifications, test kit calibrations, etc current with us.

Online data entry is performed by simply entering the backflow assembly serial number and building number (address) OR entering only the Hazard ID # associated with that specific hazard OR entering the Site ID # which is on all communications with your customer. Hazard ID tags are mailed to all water customers the first year of the program when a test is due. Please hang this tag on the backflow preventer if the customer has not already done so. Note that the Hazard ID # never changes! It will benefit us all to be sure that tags remain in place at each hazard. Write the Hazard ID # on your test forms to make online access even easier!

Thank you for your cooperation and assistance with this and all other cross connection control programs. If you have questions or need further information, please visit Aqua Backflow's websites. You may contact Aqua Backflow directly at (847) 742-2296 or email info@AquaBackflow.com.

Sincerely

Tom Staroske
Chief Executive Officer
Aqua Backflow, Inc

Backflow Hazard ID#

Add the Hazard ID# to your test forms for easy online data entry

78624

On line to: **Irrigation**

DO NOT REMOVE THIS TAG

**Submit Annual Test Results on
*TrackMyBackflow.com***



Lawrence

Contact us with questions:

Aqua Backflow

(866) 777-2124

A tag for every hazard will be sent to your water customers.

Please hang the tag on the hazard if your customer has not already done so.

It will be weatherproof plastic with stainless steel tie wires.

Front and back appearance will be similar to above.

The tag ID # never changes, even if the device is replaced.

THE ACTUAL TAGS WILL BE SENT, NOT THIS NOTICE

What exactly is the Hazard ID tag?

The tag has many purposes:

- 1) It allows Utility staff and testers to easily identify if the backflow preventer is already being tracked. No tag? It's probably not being tracked!
- 2) It allows Utility staff and testers to easily identify the water purveyor responsible for tracking this particular hazard, as the Utility name should be on the tag. Without the tag, it is sometimes difficult to know who supplies the water to a property near the borders of neighboring water systems.
- 3) It has identification on the tag as what the water supply hazard actually is (Boiler, Fire, Irrigation, etc).
- 4) It has a Hazard ID number on it. Make a note of this number as it allows for easy online data location and entry for each particular backflow preventer. If you don't have the Hazard ID # during data entry, you can still simply use the serial number and building address number to locate the assembly online.
- 5) It has a QR Code on it. As we move into a paperless society, simply scan the code with your Net Book, Notebook (Laptop), ToughBook, Tablet, Smart phone, or similar and it will take you directly to the online backflow tracking website of TrackMyBackflow.com.
- 6) If the property owner has not already done so, please hang the Hazard ID tags onto the appropriate backflow preventers. Lost, misplaced, or need additional tags? No problem. Call us and we will send you more.
- 7) Replacing the backflow preventer? The tag nor the Hazard ID # ever change, even if the backflow preventer is replaced.
- 8) Note that Utility staff may also be hanging these tags on locations where installations may be due. This helps you (the installer) to know exactly what the hazard is and where the backflow preventer should be installed. The Hazard ID tag then stays with the hazard and becomes the ID for the backflow preventer.

What is a Cross Connection?

A cross connection is any connection between a potable (drinking) water supply system and any source of “non-potable” or “non-drinkable” liquid, solid, or gas. Under certain circumstances, a “non-drinkable” substance could either be pulled or pushed into the drinking water supply. This is called backflow.

Backflow can reverse the flow of water or other substances into the public or private water system, resulting in chemicals or contaminants getting into the drinking water. In other words, the water is flowing in the opposite direction from what it is intended.

Annual testing & reporting required:

Not allowed in Illinois



PVB/SVB



RP & RPDA



DC & DCCA



Annual testing not required:

Water purveyors around the globe have contracted with **Aqua Backflow** to manage the Water Utility’s Cross Connection Control Program.

Aqua Backflow may contact you to request licensing information, ask for copies of certifications, ask for backflow test kit information, or more. Your cooperation is appreciated as we perform the required tasks for a complete cross connection control program. Please note that all test procedures and installations shall follow Federal, State and local Plumbing and Cross Connection Control Codes and regulations.

Let's keep our drinking water safe!

Aqua Backflow

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Email: info@AquaBackflow.com

www.AquaBackflow.com

For backflow stories, please visit

www.BackflowCases.com

For online backflow tracking,

Please register at and/or visit

www.TrackMyBackflow.com

For online Fats, Oils, and Grease

(FOG) tracking, please visit

www.TrackMyFOG.com

Aqua Backflow's

TrackMyBackflow.com

CROSS CONNECTION CONTROL PROGRAM GUIDE

*This brochure may be used
as a procedural guide for:*

- Backflow testing companies
- Backflow testers
- Plumbing contractors
- Plumbers
- Office support staff

**Backflow Prevention
tracking over the
internet**

...why have you received this brochure?
A water purveyor in your area has
elected to utilize our efficient and
Earth-friendly online backflow
tracking program.

Please contact us for our
current customer list.

As required by the Safe Drinking Water Act, EPA Guidelines, State Codes, and Local Regulations:

...public water users must have their sites inspected...existing backflow assemblies must be tested annually by a licensed tester... an approved cross connection control program shall be in place...

In an effort to keep costs low, to be environmentally-friendly, and to be more efficient, water purveyors in your area have chosen to utilize our online backflow tracking program.



How the Process Begins:

Go to:

www.TrackMyBackflow.com

Register as a new backflow tester



Once registered, you will receive a registration confirmation email within 24 business hours and a request for copies of your actual tester license/certification; test kit information; last test kit calibration certificate, etc.

Once your data has been received and will send you a user name word. Then, proceed to ackflow.com and log in.

Track My Backflow

User Name

Password

Login

Remember Me

Now that you are logged in:

The Dashboard shows sites where your company is the last tester on record. **To add a new test:**

- 1) Select "Enter Test Results"
- 2) Locate your backflow preventer by entering the serial # and building #, OR the Hazard ID #, OR Site ID #.
 - 🏠 Houses represent sites
 - ⚠️ Triangles represent hazard
- 3) Select "Add Test"
- 4) If device information is missing, complete the noted fields.
- 5) Complete the test form as you would any other. Fill in the initial test results, final test results will only apply to devices that were successfully repaired. Submit the data.
- 6) If you have more tests to enter, repeat steps 1 - 5. When finished, click My Company, Shopping Cart and highlight tests to be processed. You can pay for many tests at one time.
- 7) To cover costs of the program, a filing fee is often charged for test submissions. Tests are not considered "submitted" until they are paid for.
Contact us for a current price list.
- 8) Payment options include:
 - VISA * M/C * Discover * Debit
 - American Express * PayPal
 - Savings/Checking Withdrawal

Not computer savvy?

Let **Aqua Backflow** enter the data for you.
(a \$4 data entry fee is then required for each report)