

City of Lawrence
Aviation Advisory Board Meeting
September 5, 2019 Minutes

MEMBERS PRESENT: Bill Ackerly, Monte Soukup, Richard Haig, Mike Kelly, Don Kinney, Dan Born

MEMBERS ABSENT:

STAFF PRESENT: Chuck Soules

PUBLIC PRESENT: Lloyd Hetrick (Hetrick Air Services), Larry Kellogg, Karen Kellogg, Rick Bryant, Ron Renz

Call to order

Noting a quorum, chair Richard Haig called the meeting to order at 6:30 pm.

I. Minutes of the meeting held 5-8-2019 were reviewed and unanimously approved with no changes.

II. Public Comment

Comments from those in attendance: Ron Renz noted that the City street sweeper is leaving metal splines behind when sweeping at the airport. City staff was notified and will not be sweeping in future.

III Consider an Ordinance pertaining to the establishment of the Board and Bylaws

Chuck Soules presented a draft of the Ordinance and Bylaws pointing out the differences between the current City Code and adopted Bylaws.

- Ordinance proposes 7 members, city code has 5-7 members

- Ordinance limits the terms of the members to no more than 2 consecutive full three year terms, city code states a member may serve more than 2 consecutive full three year terms

- Board Duties are better clarified to reflect the role of an Advisory Board to the City Commission

The Board discussed the desire to include in the duties of the Board to promote aviation economic development.

The changes in the Bylaws included the Staff liaison to record the minutes and attendance. After discussion,

Born moved, seconded by Kelly to recommend approval to the City Commission.

Motion Carried

IV. Review Master Plan Proposal

Lloyd Hetrick presented a proposed plan for future development of the west side of the airport. Discussion followed including: current airport layout plan and master plan, existing plat, public access, City planning process and codes. It was determined that the Board would like to have a discussion with Planning Staff about the development process and platting.

V. FBO Update

Hetrick Air's charter certificate is progressing with the FAA. Hetrick has purchased 2 aircraft, a Kingair 350 and a Hawker 850 both seating 9 passengers. They have opened an office at the KC downtown airport so the company has privileges at the airport.

The structural steel for Hangar 1 has started to be erected . A preliminary plan for Hangar 2 will be submitted to planning.

VI. Staff Update

. Adjournment

There being no further business, the meeting was unanimously adjourned at 8:30 pm.

The next Airport Advisory Board Meeting was tentatively scheduled for 6:30pm, November 14th, 2019, in the Richardson Memorial Pilot's Lounge at the Lawrence Municipal Terminal Building.