



Meeting Highlights

SAB supports staff working on a stream buffer ordinance.

The Single-Use Plastic subcommittee intends to be very deliberate about involving multiple viewpoints throughout the research process.

MINUTES

August 8, 2018 – 5:30 pm

Meeting Location: Parks and Recreation Administration Building in South Park, 1141 Massachusetts St, Lawrence, KS 66044

Members Present: Jackie Carrol, Ma'Ko Quah Jones, Dale Nimz, Adam Richie, Travis Robinett, Michael Steinle

Members Not Present: Sharon Ashworth, Rachel Krause, Karen Lewis

Staff Present: Tammy Bennet, Matt Bond, Jasmin Moore, Kathy Richardson,

Public present: About six members of the public were present.

- I. MEETING CALLED TO ORDER: 5:30 p.m.
- II. APPROVE JULY MEETING MINUTES. Carrol motions to approve. Richie seconded. Motion passes.
- III. Discussion: Development of Stream Buffer Ordinance – Matt Bond, Stormwater Engineer
 - a. Higher level overview of ordinance: It will be stream ordered (smallest to largest), and include buffer zones defining what activities can take place in those zones. Will change in length and width based on stream order and floodplain. Would apply to new development and redevelopment.
 - b. Similar to this ordinance, a separate Land-Disturbance permit is also being researched with the intent to better track site disturbances and prevent erosion and sediment pollution.
 - c. Staff will be asking the City Commission on August 21 to initiate a text amendment process. This would allow staff to explore approaches to stream buffer protection. There will be multiple opportunities for public comment, and the proposed language will require approval by the Planning Commission and the City Commission. It may be helpful for the City Commission to see this is a priority of the SAB, by issuing a letter of support for the agenda item on August 21.
 - d. Motion by Nimz that the SAB draft a letter of support to City Commission, including reference to the briefing by Matt Bond, SAB supports the idea of a stream buffer ordinance, and that this is a SAB priority. Second by Steinle. Motion passed.
 - e. Motion by Robinett that Robinett author the letter. Second by Nimz. Motion passed.
- IV. Report from Energy Committee- 90/90 tool

- a. Net zero energy goal for city.
 - i. Need to learn more about how energy use is categorized. Some possible resources include the GHG update, graduate level public administration class, feasibility study, and best practice from other cities.
 - ii. Next steps are to continue engaging with Prof Krause's class for their collaborative assistance.
- b. LEED Gold public building policy.
 - i. Need to learn more about cost implications and years on payback. What are the personnel implications for the city? What are the individual commissioners' concerns? Also focus on learning more on the benefits to city.
 - ii. Next step is to address cost and payback. Continue to work with US Green Building Council (USGBC) on this.
- c. Comments regarding the usefulness of the 90/90 tool: It is helpful to identify immediate steps. Some felt out of order or redundant. Using the table was hard because they were unsure of level of difficulty of some action steps.
- d. Energy Subcommittee meeting time: Saturday 10 a.m. They are still determining which Saturday of the month.

V. Update on Single-Use Plastic Committee

- a. Organizational meeting last week, with SAB and staff. Main goal was organization. Prof Krause's class has volunteered to support research. First steps, identify types of plastic to address, use and ease of recycling, what are not able to be single-stream recycled, what are the cost/benefits of recycling single-use plastic, and ways to find cost-neutral solutions.
- b. Committee would like to receive continual targeted feedback from key stakeholders from groups like: general public, KU Biological survey, KU Recycles, the disabled community, the international community, Chamber of Commerce, local restaurant owner, low income population, and the local high schools. Some of these stakeholders have been identified, some have not.
- c. After e-mail address was published in newspaper, Steinle received several hundred e-mails. Some were offering support and to collaborate, including a member of the Topeka Sustainability Board.

VI. Public Comment

- e. John McCormick - Representing the Retail Grocers Association. Expressed interest in being a part of the conversation on single-use plastics. McCormick presented board members with a white paper from Food Marketing Institute on consequences and alternatives to an outright ban.
- f. Mitch DePriest - Kansas Beverage Association. Appreciates the mindfulness of the board for taking careful consideration of single-use plastics. No other comments at this time.
- g. Several people in attendance expressed interest in joining single-use plastic committee. Steinle will be in contact after this meeting.
- h. Comments from Jayhawk Audubon Society regarding stream buffer ordinance and their preference that it be county wide.

VII. Update on Dry Sky Ordinance

Robinett will draft a letter supporting a Dark Sky Ordinance for review at a future meeting.

- VIII. SAB administrative items.
- a. Mayor Boley appointed Jessica Lee to finish out a SAB vacant term through 2018. Staff will contact her before the next meeting for orientation.
 - b. Bylaws update. SAB needs to align bylaws with City's efforts to streamline the boards. Staff will work with a few SAB members this fall to propose revisions. The bylaw review is also an opportunity to more clearly define the sub-committees, and how they could include other members of the public. The review should also address the difference between official sub committees and ad-hoc committees.
- IX. Staff Report
- a. Kathy Richardson- The commercial recycling pilot program is going well in downtown. Those who signed up for it love it. Carts get filled every day, and picked up Monday-Saturday. City did a weight audit, and will be able to provide numbers soon. Any businesses in downtown that have not signed up can contact the city at any time to add recycling to their service.
 - b. There was feedback that distinguishing between trash and recycling at apartments is confusing. Staff commented that it may be possible to consider how to better distinguish carts.
- X. Action Items.
- a. Takeaway for the City Commission: SAB supports staff working on a stream buffer ordinance. The Single-Use Plastic subcommittee intends to be very deliberate about involving multiple viewpoints throughout the research process.
- XI. Future Agenda Items
- a. 90/90 report from Water committee
 - b. Collaboration opportunities with Transportation Commission
 - c. Greenhouse Gas Emissions Inventory update
 - d. 2019 SAB leadership
- XII. Member Updates
- a. Nimz attended Kansas Leadership Center's Environmental Leadership Event. The Kansas Environmental Education Association presented on how to discuss difficult issues, with the purpose of everyone expressing viewpoints and being heard. It may be helpful to utilize this process in the future.
 - b. Steinle has been in contact with counterparts in Topeka, and they are considering creating a Sustainability position.
- XIII. Adjourn: 7:26 p.m.

Next regular SAB meeting:

September 12, 2018 at 5:30 p.m.

Venue: Parks and Recreation Administration Building in South Park, 1141 Massachusetts St, Lawrence, KS 66044