



The purpose of the Sustainability Advisory Board is to advise the Governing Body of the City of Lawrence, Kansas, regarding issues affecting sustainability, environmental protection, waste reduction, recycling, energy conservation and natural resource conservation environmental protection.

MINUTES

August 14, 2019 – 5:30 pm

MEETING LOCATION: Parks and Recreation Administration Building in South Park, 1141 Massachusetts St, Lawrence, KS 66044

Members present: Jackie Carroll, Allison Koonce, Kay Johnson, Rachel Krause, Kira McPherson, Lei-Lei Mitchell, Michael Steinle, Ma’Ko Quah Jones

Members not present: Deb Ford

Staff present: Jasmin Moore

Public present: a few members of the public were present

- I. CALL MEETING TO ORDER: Determine quorum of members. 5:35 p.m.
- II. Approve May and July meeting minutes. Motion by Michael Steinle, second by Rachel Krause. Approved.
- III. SAB Administration
 - a. Introduction of Kay Johnson, newly appointed member of SAB.
- IV. Discussion: City Commission, August 13 meeting and receipt of SAB recommendation
 - a. On August 13, the City Commission received a recommendation from the Sustainability Advisory Board to implement a \$0.16 fee for plastic and paper bags at retail locations in an effort to reduce waste. Commission agenda materials here:
<https://lawrenceks.civicweb.net/document/11398/Receive%20a%20recommen%20from%20the%20Sustainabilit.docx?handle=60ABF652197C43159A4590AEEC032384>
 - b. Commission was receptive to the proposal and all expressed support for either a fee or a ban. There were several comments from Commissioners expressing appreciation for the collaboration with KU on this issue.
 - c. Staff will meet in early September to discuss research, including the alternatives of fee and ban, with the intent of bringing back something to the City Commission before the end of the year.
 - d. Based on the research questions, staff will connect with other communities who have successfully implemented fee/ban.

V. Subcommittee report

- a. 100% renewable recommendation in development.
- b. Food Policy Council and SAB joint committee on food waste (FORWARD): Food Waste Toolkit for restaurants in coordination with the Lawrence Restaurant Association, will be rolled out during Restaurant Week.
- c. Subcommittee structure: some members are frustrated with subcommittee communication. Communication tools are limited between Sustainability Advisory Board members because they are subject to the [Kansas Open Records Act](#). The recommendation is that subcommittees establish ground rules that take into consideration availability of members, meeting schedule, and communication expectations.
- d. Format of subcommittee reports: Subcommittee reports should include progress updates. One available tool is the 90/90 tool, which provides a template for a 90-day action plan.

VI. Staff Report

- a. The City Commission approved the 2020 Budget on August 13, which included funding for Climate Planning.
- b. Sustainability Office is in the process of hiring a Sustainability and Food System Analyst
- c. Sustainability Fellowship: Draft of greenhouse gas inventory technical report will be done next month.
- d. Working on a solar feasibility analysis with [NASA DEVELOP National Program](#) to identify buildings with high performance potential for rooftop solar and land ideal for ground mounted solar. Results will be available this fall.
- e. Upcoming events of interest
 - Tuesday Farmers Market moved from Library parking garage to South Park
 - Drawdown Workshop, Tuesday, August 27, 5:30-7:30 p.m.
 - [Metro KC Climate Action Summit](#), September 14, Johnson County Community College. The afternoon keynote session is FREE AND OPEN TO THE PUBLIC. The afternoon session (2:15 - 5:00) includes: Rep. Sharice Davids; Mayor Quinton Lucas (Kansas City, MO) and Mayor James Brainard (Carmel, IN); Keynote Speaker - Paul Hawken

VII. Key takeaways to share with the City Commission

- a. Reminder about the earlier recommendation about Lawrence joining the KC Climate Initiative.
- b. Board discussed plastics and paper bag policy and reiterates the importance of continued momentum.

VIII. Future Agenda Items

- a. Greenhouse Gas Inventory- September
- b. Lawrence air quality analysis - October
- c. Microplastics - October

- d. Climate + Energy Project is asking for municipalities to sign on to Kansas Climate + Health Declaration
 - e. 2018 energy code
 - f. Water structure updates
- IX. Member Updates
- X. Public Comment
 - a. KC Regional Climate Group working on a play book of actions for cities to take, which may be relevant to SAB's work.
- XI. Adjourn 6:55 p.m.

Next regular SAB meeting:

September 11, 2019 at 5:30 p.m.

Venue: Parks and Recreation Administration Building in South Park, 1141
Massachusetts St, Lawrence, KS 66044