



## Meeting Highlights

- Met and shared priorities with Commission Ananda. SAB is planning to invite other commissioners to attend.
- Subcommittees will try out a tool intended to help groups identify short term actions to make progress toward long-term goals.
- Subcommittees will identify regular monthly meeting days and times, which will be shared at the July meeting.

## MINUTES

**June 13, 2018 – 5:30 pm**

**Meeting Location:** Parks and Recreation Administration Building, 1141 Massachusetts St, Lawrence, KS 66044

**Members Present:** Adam Richie, Sharon Ashworth, Travis Robinett, Rachel Krause, Dale Nimz, Karen Lewis, Ma'Ko Quah Jones, Maria Cuevas

**Members Not Present:** Michael Steinle, Jackie Carrol

**Staff present:** Jasmin Moore, Tammy Bennet

**Guests/Public Present:** Commissioner Jennifer Ananda

- I. CALL MEETING TO ORDER: Determined quorum of members.
- II. Report & Discussion: SAB Priorities
  - a. Jasmin Moore gave a brief overview of the STAR Community framework for Lawrence.
  - b. A one-page handout (included at the end of the minutes) was distributed that outlined SAB priorities and connected them to STAR objectives and actions. Com. Ananda asked to hear about actions and objectives regarding selected priorities. SAB members explained the selected priorities and motivation behind each.
  - c. Commissioner Ananda and SAB discussed what type of information would be most valuable to include in any proposal from SAB to the City Commission, which included current conditions (with data), models of best practices, timeline of implementation, financial implications, future impacts, equity, and unintended consequences.
  - d. Commissioner Ananda stated she is open to deeper conversation beyond this meeting with anyone who is interested.
- III. APPROVE APRIL MEETING MINUTES.
  - a. Sharon moved, Dale seconded. Motion passed.
- IV. SAB administrative items.

- a. There is one open position on SAB.
- b. Subcommittees are encouraged to identify a regular monthly meeting day and time. Consider others in the community that are interested serving on a subcommittee.

V. 90/90 tool

- a. The 90/90 tool (included at the end of the minutes) is intended to help groups identify short term actions to make progress toward long-term goals. The Douglas County Food Policy Council is currently using this tool. It can be useful as a common framework for committees. SAB discussed the tool and decided to try it out within sub-Committees to see if it is a good fit for this group.
- b. The 90/90 tool includes questions like: What do we need to learn more about our priorities? What does success look like and how could it be measured? What priorities or parts of priorities could we accomplish in 90 days? What actions should we take in that time?
- c. There was a discussion about policy adoption frustrations like the length of time it takes to get a policy out of SAB and to the City Commission, lack of involvement in a policy once staff starts working on it, and development of recommendations in response to issues instead of being proactive.
- d. There was a discussion about the proper policy path from SAB to City Commission. Recommendations from SAB can go through city staff, like Jasmin or Tammy, or go directly to the City Commission in some cases.
- e. There was consensus that each subcommittee would report their 90/90 plan on a quarterly basis, with one committee reporting each month. The Land Use committee agreed to go first, and will present their 90 day plan at the July SAB meeting.

VI. Reports from committees:

- a. Land Use Committee- Will do a 90/90 update in July.
- b. Water Conservation Committee- none
- c. Energy Conservation Committee- MaKo'Quah joined this sub committee.
- d. Food Waste Committee (FPC)- none

VII. Staff Report

- a. In May 2018, partners across Kansas hosted the Harvesting Opportunity Symposium at the University of Kansas School of Business. Over 150 farmers, bankers, economic development professionals, and community development advocates gathered to learn, share, and discuss a key idea: How can we build true community wealth in Kansas through food and farming? It was a great success and take-away materials are in development.
- b. The Sustainability Office is working on updating the City of Lawrence Greenhouse Gas Inventory. Results for Lawrence as a whole and city operations should be ready to share in fall 2018.

VIII. Action Items. What are the key takeaways to share with the Commission? Met and shared priorities with Commission Ananda. SAB is planning to invite other commissioners to attend.

Sub Committees will come to July meeting with a regular monthly time.

- IX. Future Agenda Items
  - a. Day/time of regular committee meetings
  - b. 90/90 report for Land Use
- X. Member Updates
  - Sharon will be on vacation during next month's meeting
- XI. Public Comment- none.
- XII. Adjourn 7:06 pm Dale moved, Rachel seconded. Motion passed.

**Next regular SAB meeting:**

July 11, 2018 at 5:30 p.m.

Venue: Parks and Recreation Administration Building, 1141 Massachusetts St,