

City of Lawrence

Aviation Advisory Board Meeting

December 13, 2018 Minutes

The Chairman called the meeting to order at 6:35 p.m. in the Richardson Memorial Pilots' Lounge at the Lawrence Municipal Airport Terminal Building.

MEMBERS PRESENT: Richard Haig (Chair), Bill Ackerly, Michael Kelly, Don Kinney, & Monte Soukup (KU representative)

MEMBERS ABSENT: Daniel Born, Don Kinney

STAFF PRESENT: Chuck Soules (MSO)

COMMISSION MEMBERS PRESENT: None

PUBLIC PRESENT: Lloyd Hetrick (FBO), Ron Renz (Alligator Inc.), Rick Bryant (Airport Development Group)

- I. The board passed a motion approving the minutes of the October 11, 2018 board meeting. There were no revisions or amendments to the minutes.
- II. Public Comment: Rick Renz stated he has the county aircraft operations e-mail.
- III. Resolution 7269, City of Lawrence Ethics Policy: Chuck Soules handed out hard copies of the ethics policy text to all board members present. During the ensuing discussion, Mike Kelly noted that section 1, paragraph (1) referred to City policy. Mike Kelly requested an online reference for text of all City policies.
- IV. Emergency Management Exercise Review: The exercise was full scale and the exercise scenario was a mass casualty event at the airport with hazardous materials complications. One outcome was the need for the airport FBO staff to be trained on notification procedures. The city's Municipal Services and Operations (MSO) main office wishes to be notified promptly of exercise (or real-world) mass casualty or hazardous material response activities at the airport. The exercise after action report is available for review.
- V. FBO Report-Hanger Proposal: Lloyd Hetrick of Hetrick Air Services, Inc. and the City Commission have reached agreement to continue the airport FBO agreement. Diagrams of the proposed site plan for the new aircraft storage hanger were provided for review. The

new hanger's doors vertical clearance would be 27 feet and be located on the northern side. The hanger's approximate horizontal dimensions would be 140 feet by 160 feet. The board discussed the pavement improvements, aircraft towing implications, and building orientation. The building will be constructed with the long horizontal axis oriented due north and south rather than parallel to runway 33 as in an earlier concept. FBO intends to sublease the hanger to Compton Associates. The taxiway east of the current parking area will remain closed. The proposed hanger's fire suppression sprinkler system will be water and not foam. The pavement grade should be more favorable to towed aircraft movement if the new hanger and associated pavement improvements are constructed.

- VI. Other Business: The recent aviation camp activities were reviewed. Problems with the automobile access control powered gate opening were mentioned. Warranty service from Overhead Door of Kansas City will be requested to adjust the dragging roller. The possibility of federal grant money release was briefly discussed.
- VII. Next meeting was set for February 21, 2019 at 6:30 p.m. The Chair adjourned the meeting at 7:37 p.m.