**Phase 1 — Phase 1.5**

- **Start Date:** May 4 (based on KDHE and local health orders)
- **City Facilities:**
  - Some City facilities are open to the public, including the Household Hazardous Waste Facility and the Compost Facility.
- **Public Meetings:**
  - City meetings with essential business will continue virtually.
- **City Employee Impacts:**
  - Telework is encouraged as possible.
  - Avoid gatherings of 10+ employees.
  - High-risk individuals to stay home.
  - KDHE travel restrictions and related personal travel reporting are required.
  - All external training is cancelled. Internal training reduced to accommodate CDC guidelines.
- **City Service Impacts:**
  - No fairs, festivals, parades or graduations.
  - The Household Hazardous Waste (HHW) reuse area remains closed. Compost Facility and HHW drop-offs restored.
  - No routine annual compliance fire inspections or burn permits.
- **City Safety Measures:**
  - Temperatures taken for everyone entering/exiting City buildings.
  - Employees exhibiting symptoms should stay home.
  - Employees are required to wear masks when working in close proximity to others. Maintain six feet of social distancing.
  - Wash hands frequently.
  - Clean and disinfect common areas and frequently touched surfaces daily.

**Phase 2**

- **Start Date:** May 22 (based on KDHE and local health orders)
- **City Facilities:**
  - No additional changes from Phase One public facility openings.
  - No changes from Phase One public meetings protocol.
- **City Employee Impacts:**
  - Avoid gatherings of 30+ employees; phase in employees on-site as possible while maintaining six-feet of distance between workstations.
  - All other work impacts from Phase One are still in effect.
- **City Service Impacts:**
  - No changes from Phase One service impacts.
- **City Safety Measures:**
  - No changes from Phase One safety measures.

**Phase 3**

- **Start Date:** No earlier than June 8 (based on KDHE and local health orders)
- **City Facilities:**
  - Publicly accessible City Hall and City Hall Riverfront spaces are open to the public with safety restrictions. Service via telephone, teleconference and internet continue to be highly encouraged.
  - No Outside reservations or non-essential events in City Facilities.
  - No additional changes from Phase Two.
- **City Employee Impacts:**
  - In-person City meetings resume with safety guidelines. A virtual participation option is still available.
  - All staff may return to work on normal schedule. Maintain telework as a discretionary best practice as appropriate, based on department.
  - High-risk/vulnerable individuals to stay home when/if possible.
  - City travel may resume with supervisor approval for essential business only, maintain quarantine guidelines for travel to high-risk areas.
  - Municipal Services & Operations service levels restored.
  - No additional service impact changes from Phase Two.
- **City Service Impacts:**
  - Face Masks available for City Hall visitors.
  - No additional changes from Phase Two safety measures.

This graphic does not include information on City of Lawrence Parks & Recreation facilities. That information is available in a separate graphic on our website: lawrenceks.org/coronavirus.

**Phase Out**

- **Start Date:** No earlier than June 22 (based on KDHE and local health orders)
- **City Facilities:**
  - No facility restrictions, but appropriate PPE and safety restrictions are to be followed.
  - In-person court dates resume.
- **City Employee Impacts:**
  - All other facilities follow Phase Three guidance.
  - Resume regular meeting practices with consideration to further digital enhancements for increased participation.
  - Staff to continue to follow work guidance from Phase Three.
  - Continue to implement discretionary shift changes and telework options that provide benefits to staff and services until permanent resolution of pandemic is achieved.
- **City Service Impacts:**
  - No additional service impact changes from Phase Three.
  - Following safety measures in accordance with CDC, KDHE and local health office guidelines.
  - Following all other safety measures effective in Phase Three.

Questions? Visit lawrenceks.org/coronavirus for the most up-to-date City information or call City Hall at 785-832-3000.