

City Hall

6 East 6th Street
PO Box 708
Lawrence, KS 66044
785-832-3000
lawrenceks.org

**NOTICE OF APPEAL TO
COMMUNITY POLICE REVIEW BOARD**



Any person who filed a Level 1 or Level 2 Complaint regarding a member of the Lawrence Police Department (LPD), who (1) was the subject of the Law Enforcement Action complained of and (2) is dissatisfied with LPD’s disposition on the Complaint, may appeal the disposition to the Community Police Review Board (CPRB). For additional information and explanation, see Chapter 13, Article 4 of the Code of the City of Lawrence, Kansas, 2018 Edition, and amendments thereto, available online at [City Code - City of Lawrence, Kansas \(lawrenceks.org\)](http://City Code - City of Lawrence, Kansas (lawrenceks.org)).

Instructions: Complete and sign this form, then submit a copy to the City Manager’s Office at City Hall; via email to CPRB members, whose contact information is located at [City of Lawrence - Members \(civicweb.net\)](http://City of Lawrence - Members (civicweb.net)); or via email to the CPRB Staff Liaison, at rlockhart@lkpd.org. A Notice of Appeal must be received by one of the designated recipients listed above, no later than 28 days after the Complainant was notified of LPD’s disposition on the Complaint. Include a full statement indicating the basis for your appeal and the resolution you seek. Please attach additional pages if more space is needed.

****Individuals needing or wanting assistance in filing an appeal may contact the City of Lawrence Equity and Inclusion Department at 785-832-3414.**

Complainant Information

Name: _____

Home/Mobile Phone #: _____ Email/Other Contact: _____

Incident Information

Police Complaint Number: PC _____ Type of Complaint: _____

Appeal Summary

Explain why you are dissatisfied with LPD’s disposition on your Complaint. What, specifically, do you believe LPD missed or got wrong in investigating or issuing its findings on your Complaint?

(Add additional pages to this form as necessary)

By signing below, I affirm that the above information is true and correct, to the best of my knowledge.

Signature: _____ Date: _____