**Discussion Notes from June 5, 2023 Work Group Meeting** (draft to be reviewed at 6/26 meeting)

Video recording of meeting: [Community-Police Oversight Work Group - City of Lawrence, Kansas (lawrenceks.org)](https://lawrenceks.org/community-engagement/cpowg/)

*(Facilitator notes in italics; raw notes as recorded on flip chart on 6/5 included at end of discussion notes)*

1. **Welcome and Meeting Plans**

**Attendees**

City Staff: Casey Toomay, additional City Staff

Work Group Members: Alex Kimball Williams, Doris Ricks, Harrison Baker, Jacqlene Nance- Mengler, Tanya Ingram, Amilee Turner, Brenda Clary, Greg Tempel, Rich Lockhart, Anthony Brixius, Ian McCann, Skyler Richardson

Facilitator: Jonathan Morris

Members of the Public (In-person, Zoom)

1. **Guidelines and Discussion Notes**

*Facilitator introduced the idea of a Learning Curve to illustrate that Work Group members bring a range of experience and expertise to this work and each member will need to learn from the community, other members and relevant resource documents to help produce a set of Work Group recommendations.*

*The Work Group members created and discussed a set of Guidelines to enable effective work together. (See Raw notes) Discussion notes from the May 22 meeting were discussed.*

1. **Community Conversation Planning and Engagement**

*Work Group members discussed initial plans and were asked what they hoped to learn from the community at the community conversations. The Facilitator noted that in addition to the*

*Work Group responsibilities outlined in the Project Charter, the City Commission emphasized the importance of engaging with community members with lived experience interacting with law enforcement and individuals from communities who have experienced disproportionate contact with the criminal justice system.*

*The Work Group members discussed the following questions first in small groups and then as a full Work Group: (see Raw notes for responses to Q2/Q3):*

**Q2. What do you want to learn from the community?**

**Q3. What do you want to learn from the lived experience of individuals to inform your work?**

**Q4. What general issues or concerns do we need to explore at our first Community Conversation and what issues might we need to explore at the second?**

**Q5. What can we do as individual Work Group members to ensure we get strong turn-out and participation in the Community Conversations?**

*The Work Group identified the need to discuss Q4 and Q5 in greater detail and agreed to add a Work Session June 26 from 6:00 – 8:00 pm at Fire Station #5 focused primarily on planning for the Community Conversation.*

1. **Work Group Resources and Review**

*The Police Department will present the current Complaint Process at the July 17 meeting and the Work Group will map the process to begin to identify process improvements.*

1. **Next Steps and Future Meetings**

* *The following future Work Group meeting dates were confirmed:*
* Community Conversations: 7/10 and 7/31 at the Carnegie Building 6:00 – 8:00 pm
* Working Sessions: June 26, July 17, August 14, August 21 and August 28 at Fire Station #5 from 6:00 – 8:00 pm.
* June 26 agenda: Develop logistics, questions, outreach strategies for 7/10 Conversation.

***Raw notes*** *as recorded on flip chart paper during 6/5 meeting (to be reviewed for clarity and additional input at 6/26 meeting):*

**Q1. What guidelines do we need to establish to work effectively together?**

1. Listen to all comments. Do not interrupt.
2. Respect everyone, and the perspective/background they bring
3. Encourage succinctness/efficiency.
4. Facts vs. Misinformation
5. Listen in a way to understand others’ perspectives

**Q1. Guidelines**

1. Step up/ Step back
2. Proper context/ Refocus, stay on track
3. Mutual respect, Mutual Recognition, Mutual Perspectives
4. Safety – space to speak w/out intimidation or speaking over
5. Listen to the point – not the package – no respectability politics.
6. ~~Movement toward a defined goal~~ Develop a defined goal through listening
7. Avoid the trap of politics/ power play – avoid a saboteur
8. Don’t assume someone knows your \_\_\_\_\_\_\_\_

**Q2. What do you want to learn from the community? & Q3. What do you want to learn from the lived experience of individuals to inform your work?**

If you made a complaint, how did the process work? How did you learn about the process? What was the timeline of response? Was it hard to submit/complex?

If you didn’t submit a complaint but wanted to, what was the barrier?

Did the process work the way you thought?

Did you know what happened after you submitted?

Did you have help (ex. an attorney)?

Did you feel safe submitting the complaint?

* What did you want from the review process?
* What is currently missing?

**Q2./Q3**

1. Logistics – Format, Frequency, Who reviews, terms, review
2. What are the key issues community has w/ law enf.?
3. How can we (officers) create a process of trust? - What does trust look like?
4. What are the perspectives of law enf.? Critical and positive
5. What does the community want? – surveys, reports, complaint process
6. Where is the process failing?
7. What does transparency look like?
8. How can we do better?

* What went wrong during a specific interaction?
* How involved would you like to be?
* How can the review board facilitate it?

*Additional question to be asked at end of Community Conversation:*

Is there anything you wanted to say that you haven’t been able to share yet?

**Q4./Q5.** *(To be discussed at June 26 Work Session planning for Community Conversation on July 10.)*